

BRUISYARD PARISH PLAN

Meeting of the Steering Committee
held at 7.30 p.m. on Tuesday 19th October 2004
The Vestry, St. Peter's Church, Bruisyard.

Present: Anne Smith, David Smith, John McKee, James Bassett, Eleanor Berwick (PCC)
Peter Robinson (Parish Council), John Handley (Paragon Parts)
Apologies: Michelle Gander, Wendy Brown.

The minutes of the last meeting were unanimously approved.

Peter Robinson, Wendy Brown and Michelle Gander will attend Suffolk Acre Parish Plan Course on 6th November if it has not been cancelled due to lack of numbers. Anne Smith will attend in the event of someone not being able to attend.

The following changes to the questionnaire were agreed on:-

- 1 The sentence dealing with confidentiality will be moved to the front page and will read 'The questionnaire will be treated with the utmost confidentiality and all replies will remain anonymous'.
- 2 A map of the parish showing its boundaries will be printed on the front page followed by an introductory letter from the steering committee.
- 3 The age ranges for the schools question will be verified with the education authorities by Anne Smith.
- 4 The Parish Council has requested that the question concerning the lack of play area at the Church end of the village be removed, as funds are not available to supply and maintain this facility if it was wanted.
- 5 In the social amenities question, reinstate the willingness to fundraise for a village hall and inform the residents that up to 70% can be raised in the form of grants for the project.
- 6 The affordable housing question to include the land at the side of Vicarage Cottages as a possible development site. Peter Robinson will check the ownership of this land.

Action for the various parts of the resulting Village Plan will be carried out by the following bodies:-

Schools: The Parish Council will contact the Suffolk Council Education Authorities with the questionnaires results and conclusions.

Play Facilities: The Parish Council as the owner and licensee of the existing facilities will implement any changes and investment in new play equipment.

Social Amenities: If the need for a village hall is confirmed, a committee will be set up to carry out fund raising and building of the hall. A lot of the groundwork and costing of the project has

already been carried out by the Parish Council.

Council Services: The chairman of the steering committee will contact the various bodies providing the services with any comments and conclusions arising from the questionnaire.

Police Services: The chairman of the steering committee will contact the community policeman, PC Kevin Miller with any comments and conclusions from the questionnaire.

Affordable Housing and Residential Development: The Parish Council will contact Suffolk Coastal District Council planning department with the conclusions from the questionnaire for them to be incorporated in their Local Developmental Framework.

Distribution and Collection arrangements: All residents of 16 years old and above will be issued with a questionnaire. On collection, the questionnaires from each address will be kept in a single envelope to enable the collator of the data to account for the children from each address to avoid double-accounting. Anne Smith will make up a list of names and addresses from the electoral role.

If there are no major changes to the questionnaire resulting from information learnt at the parish plan course, distribution will take place mid November and collected before the beginning of December. It was agreed that;

John McKee and Wendy Brown will deliver to and collect from the estate on Rendham Road.

Peter Robinson – All other houses in Bruisyard Street and Hernsey Wood Farm

James Bassett – All houses on the track to Hill Top Farm

Eleanor Berwick – Mill Lane

Michelle Gander – All houses from College Farm to Victoria Cottage and Wood Farm

David Smith – Low Road Houses, including The Clock House and The Garden House

Anne Smith – Church Road

DATE OF NEXT MEETING: To be confirmed after questionnaires are collected unless a major redrafting is required following the Parish Plan course on 6th November.