

## **Minutes of the Bruisyard Parish Council Meeting and AGM held on Monday 14 May 2012 at 7.30pm in the Bruisyard Village Hall**

1. **Election of Chairman:** John Marten proposed Peter Robinson remains the Chairman for the next year. Everyone was in favour of the proposal. John Marten to remain the Vice-Chairman for another year. All were in favour.
2. **Apologies for absence:** Thelma Barham
3. **Minutes of the last meeting:** minutes of the last meeting contained a few inaccuracies which were pointed out by the Councillors. The Clerk is going to make necessary amendments suggested by the Councillors and minutes of March Parish Council meeting to be signed off at the next Parish Council meeting.
4. **Matter arising:** No matters arising.
5. **Allocating members to serve on subcommittees:** Planning committee consists of Parish Councillors and it was suggested to carry on with the same members. John Marten, John McKee, Peter Robinson and Thelma Barham will continue to sit on the Village Hall committee.
6. **Election of non Councillor Members to the Village Hall subcommittee:** Paul Church, Barry Sinclair, Margaret Sinclair, Teresa McKee, Chris Smith and Anne Smith will continue to serve on the Village Hall subcommittee.
7. **Report from the Village Hall Committee:** report was read out at the earlier Annual Parish Meeting.
8. **Filling Councillor Vacancy:** Following Susanne Marshall's resignation from the council Paul Church and David Goode were suggested as possible councillors. The procedure for replacing the councillor needs to be followed and candidatures to be discussed at the next Parish Council meeting.
9. **Financial Matters:**
  - a) to pay Suffolk ACRE annual membership of £ 25.00
  - b) to pay SALC annual membership of 114.00John Marten proposed that above items to be accepted as proper payments and financial transactions. Jeremy Holland-Howes seconded this proposal and all agreed.
  - c) payment to the Clerk to be done at the next Parish Council meeting. The Clerk reported that all salary payments now need to be processed through PAYE on line based system. This means that Parish Council needs to be registered as a new employer on PAYE and it takes longer than expected. The clerk hopes that all issues will be sorted out by the next Parish Council meeting in July.

- d) The Council could not approve the annual accounts as the Clerk was unable to reconcile the Parish Council and Village Hall accounts. The Clerk is working with the previous clerk, Anne Smith, to finalise accounts. Those to be signed off at an extraordinary meeting that will be called by the clerk when the accounts are ready to be signed off.

**10. Applications:**

**a) Premises Licence for Barn at Bruisyard Hall**

Robert Rous who attended the meeting reported that the preliminary hearing on the licence will take place on 17 May, with the court date set for 27 June but Robert Rous hopes that the matter will be settled out of court prior to that.

**b) application to remove blackthorn hedge**

This has been refused and is going to appeal. Robert Rous mentioned that it is not too late to put a letter of support of the application to Suffolk Coastal District Council. The Clerk agreed to draft the letter and email it to the appropriate person.

**c) application for the erection of 3 bay lodge at the Dairy**

The Council considered the application and decided that the building of the new cartlodge was in keeping with the other buildings at the Dairy. Peter Robinson proposed to accept the proposal. All agreed unanimously in support of the application.

- 11. Park:** The grass keeps growing in the Park, it was already cut twice this year. It is going to need doing nearly every week while it is wet.
- 12. Report on playground for park:** Jeremy Holland-Howes reported that the area is severely underused as there are not a lot of children in the village. The money will be better spent to improve the area and the grass as it is uneven in places. The area needs re-planting. This needs to be done in the winter when grass cutting is finished. We need to get a quote to improve the grounds and to remove any holes. David Barham can do it and then we can ask Play Space people to pay for it. John Marten will ask David Barham, Grass Solutions and Hardy for quote as we need three quotes.
- 13. Risk assessment report and review of insurance:** Risk assessment was discussed at the last meeting and it has been carried out. Insurance with Zurich through Suffolk ACRE expires on 30 September 2012 and to be reviewed at September Parish Council Meeting.
- 14. Review of Standing orders and financial regulations:** Carry on as we are.
- 15. Dates of 2012-2013 meetings**  
Monday 9 July 2012 at 7.30pm  
Monday 10 September 2012 at 7.30pm  
Monday 12 November 2012 at 7.30pm  
Monday 14 January 2013 at 7.30pm

Monday 11 March 2013 at 7.30pm

Monday 13 May 2013: 7.00pm Annual Parish meeting; 7.30pm Parish Council AGM

**16. Any other business**

James Ingmire suggested creating a committee to address the unrest that is currently residing in the village. The views and attitudes towards Bruisyard Hall and licence application are very strong on both side of the argument and it would be good to bring them together at the table. In the future this committee can work to address any other disputes in the village. James Ingmire is happy to join the committee. The suggested name for the committee is Bruisyard Village Liaison Committee. Peter Robinson to get in touch with David Smith, John Gibb, Winifred to see if they want to join the committee.

Commemorative plaques.

The cost of 5" x 2" plaques are:

Brass £25.45

Stainless steel £28.75

Brass plaques do look nicer so the council is happy to go with the brass option. Peter Robinson will order it.

Hog Roast. Peter Robinson proposes Parish Council donates to Social Amenities Committee for the hog roast. Alde Community Council donated £200 for the Jubilee mugs.

The Council discussed charity donations to various organisations. The question was raised if we can really afford those donations. Peter Robinson proposed that we stop giving charity donations. John McKee seconded this proposal. All agreed in favour.

There being no further business The Chairman thanked all those present for coming and the meeting closed at 21.05.