

**Minutes of the Annual Meeting of the Bruisyard Council held on Monday 16 May 2016 at  
7.30pm in the Bruisyard Village Hall**

Present: John Marten, Peter Robinson, John McKee, Thelma Barham, Stephen Stow, Anne Smith, Paul Church, the Clerk

1. **Election of Chairman and Vice-Chairman:** It was proposed by Peter Robinson that John Marten carries on as the Chairman of the Council. John McKee seconded this proposal. All in favour. Paul Church proposed that Peter Robinson carries on as the Vice-Chairman and Stephen Stow seconded the proposal. All voted in favour.

2. **Public Participation:**  
Tarmac on Church road on the little triangle; potholes have been randomly filled in but still there is an unsightly hole. After this has been reported to random holes have been filled in but that is the extent of repair. After this has been report to Highways they came in and put some bitumen chip down but it is still a big mess. It was suggested that the residents of the houses on the triangle contact Richard Collen from Highways direct to discuss the issue.

David Smith delivered broadband update. As discussed at the previous meeting we need as much of Bruisyard covered in the second stage of the BT roll out contract as possible as there will not be a third contract. A meeting still to take place with 'Better Broadband for Suffolk' team (Peter Ingram and Jonathan Chown) to enable us to understand how much of Bruisyard will be covered. The question remains what do we do about the area of Bruisyard that will not be covered in the second contract.

We need to survey 78 houses in Bruisyard asking them what their need is, what the download/upload speed it. It has been agreed to devise a questionnaire to be emailed to those residents in Bruisyard whose email addressed we do have and post through letter box to those whose emailed we don't have.

3. **Apologies for absence:** None.
4. **Minutes of the last meeting:** The minutes of the last meeting have been circulated and read. The council has agreed to accept minutes for the meeting held on 14 March 2016 as a true record.
5. **Matter arising:** Tree has been plated and new benches purchased, Rendham Road fence and gate has also been mended.
6. **Allocating members to serve on subcommittees:** Planning Committee and Village Hall committee – all the same members opted to stay on. Bruisyard Young People and Social Amenities Committees – all the same members to stay on.
7. **Election of non Councillor Members to the Village Hall subcommittee:** Barry Sinclair, Margaret Sinclair, Teresa McKee and Chris Smith will continue to serve on the Village Hall subcommittee.
8. **Financial Matters:**  
John McKee proposed that financial transactions a) to e) were all in order and Peter Robinson seconded this proposal.

- a) Payment to Scottish Power of £70.00 made on 15/04/16
- b) Payment to Anglia Security & Fire of £144.00 made on 15/04/16
- c) Payment to Crown Nursery of £51.90 made on 05/04/16
- d) Payment to Countryside Supplies of £464.10 made on 11/04/16
- e) Payment to Country Care Anglia of £787.30 made on 15/04/16
- a) At the last statement the Parish Council current account held £3030.04, the deposit account held £482.70 and the Village Hall account held £11955.50
- b) Approval of accounts and annual governance statement:  
The Clerk had circulated the accounts for 2015-2016 financial year prior to the meeting. John McKee proposed that the accounts be approved and Peter Robinson seconded the proposal and all agreed. The Clerk and Chairman signed and dated the accounts for the Parish Council and the Village Hall together with the bank reconciliation and supporting statement. Clerk reported that documents will be sent to SALC to carry out the internal audit.

**9. Review of land and assets:** currently the Parish Council and the Village Hall hold £335,506 worth of assets. Village Hall has purchased projector and stationery cupboard have been purchased in the 2015-2016 financial year which increased the value of assets by £699.00.

**10. Review of current insurance:** we will continue getting our insurance through Community Action Suffolk. Parish Council is a 3-year undertaking and Village Hall insurance to be review when the quote is received in September.

**11. Review of subscription with SALC and CAS:** carry on as we are. The Clerk reported that in 2016-2017 financial year CAS subscription will be free of charge.

**12. Dates of 2016-2017 meetings**

- Monday 11 July at 7.30pm
- Monday 12 September at 7.30pm
- Monday 14 November at 7.30pm
- Monday 9 January 2015 at 7.30pm
- Monday 13 March 2015 at 7.30pm
- Monday 8 May 2017: 7.00pm Annual Meeting of the Parish; 7.30pm Annual Meeting of the Council

**13. Any other business**

There being no further business The Chairman thanked all those present for coming and the meeting closed at 21.00.