

Minutes of the BRUISYARD PARISH COUNCIL MEETING
held on Monday 11th March 2019 at 7.30pm in the Bruisyard Village Hall.

Present: Mr Paul Church (PC) – Chairman
Mr John McKee (JMC)
Mrs Thelma Bartram (TB)
Mrs Anne Smith (AS)
Mr David Goode (DG)
Ms Jacqui Grimwood (JG)
Mrs Gill Owens, The Clerk

AGENDA

1. **Apologies and approval of absence:** None
2. **To receive declarations of interest:** None.
3. **To consider requests for dispensations:** None.
4. **Minutes of the last meeting:** The Councillors reviewed minutes of the last meeting of 21st January 2019. **PC** proposed that minutes of the last meeting are accepted as a true record. **TB** seconded the proposal. All were in favour.
5. **To receive progress of outstanding actions from previous meetings:**
Parish Newsletter: - The Parish newsletter editor has recently resigned, printing costs are excessive and the newsletter will be available by email except for a few households who have specifically requested a paper copy as they lack the ability to receive emails. Gill Owens has agreed to become to the editor after finishing the role of Parish Clerk from 20/5/19.
Grit Bins: - The Clerk reviewed the situation and reported that new grit bin locations were either within 250m of an existing location and, therefore, ineligible or neighbours of the one new site, on the corner of Church Road and Low Road, rejected the location and, therefore, made it ineligible by their objection.
Litter picking day: - This will be held on 7th April, meeting at 14:30 at the Village Hall. All are welcome to help and refreshments will be served afterwards.
6. **Public participation:** A member of the public brought up a number of concerns about the management of the Village Hall Park and the nearby bonfire area.
(a) A bonfire was held on the land owned by Mr Robert Rous for the burning of dumped waste rather than just being held on Bonfire night as agreed with Mr Rous. **PC** explained that the parish has the right to organise bonfires on this site.
(b) The recent heavy rains have been washing plastic debris/rubbish down the Alde and some has been collecting on river undergrowth in Bruisyard. **PC** explained that a "litter-picking day" has been arranged for April 7th.
(c) One of the slides in the Village Hall play area is not suitable for very young children and this requires adults holding the child up to use the slide. **AS** explained that the playground had been designed to appeal to children of all ages.
(d) Mole traps are set up in the playground area and some traps have been left on the brick wall accessible to children. **DG** explained that it was reasonable to trap moles in a public space, even that used by children, to stop the moles becoming

prolific and mole hills becoming a trip hazard within the grass. **JMC** agreed that the mole traps had been left out and would be removed.

(e) There is a broken litterbin in the play area. **JMC** agreed to review

7. **Village Hall Committee Report:** - **JMC** confirmed that bookings of the hall continue to be to full and the committee are optimistic that this will continue. Some hire charges will be rising to accommodate Village Hall costs.
8. **Financial matters** – payments of over £100 approved by the Parish Council.

Village Hall Bank Account	£	Date
a) Village Hall Cleaning	227.50	16/02/19
b) Southern Electricity	338.79	16/02/19

Parish Council Bank Account		
a) Hedge cutting	156.00	30/01/19

Bank balance - Village Hall a/c £10968.21 @ 30/01/19

Parish Council a/c £3,434.06 @ 04/03/19

Business Premium Account a/c @ £484.16 @ 04/03/19

The Clerk was reminded to split the recovered VAT between the Village Hall and Parish.

9. **Referral of planning application DC/19/0507/FUL to the Planning Committee.** The Clerk explained that following the Parish Council's unanimous decision to recommend refusal of this planning application a request had been received from East Suffolk Council for the Parish Council to confirm that they are minded to request that the planning application is decided by the East Suffolk Council sitting as a Planning Committee. The unanimous decision was to request the decision is referred to the Planning Committee. The Clerk was instructed to return the form accordingly.
10. **2019 Parish Election.** The election for district and parish councilors will take place on 2nd May. Mr John Marten, former Bruisyard Parish Councillor, who resigned in January, has indicated an interest in rejoining. However, he now lives more than 3 miles (4.8km) from the Parish boundary and The Clerk and Chairman have received conflicting advice as to whether this distance is measured from home to Parish boundary (The Clerk) or parish boundary to parish boundary (The Chairman). The Clerk will review and revert.
11. **New Parish Clerk.** The current Clerk has formally resigned but indicated that this will be effective from 20th May, so allowing for the financial year-end and AGM/APM workload. Due to the cost of employing a new Clerk, to carry on the same job scope, the Parish Council had decided to review the scope of the Clerk's role and the following solution was agreed: - Maureen Silcott (Parish Clerk, Sweffling) has agreed to Clerk for Bruisyard on a 6-8 hour per month basis at the rate of ~~£10.49~~ £10.50/hour. The RFO role is to be undertaken by **AS** on a volunteer basis from 01/04/19.
12. **Approval of Standing Orders and Financial Regulations.** The latest standard Standing Orders and Financial Regulations were superficially reviewed, as there was not enough time during this meeting. PC has agreed to review both documents in

detail and produce a comparison with the current Orders to highlight changes and prepare for formal adoption on 13th May. **Action :- PC**

13. Date of next meeting APM/AGM. PC will contact the current district and borough councilors to inform and invite them to attend on 13th May at 7:00 pm.

14. Any other business.

(a) 30 mph sign at the Rendham Road end has been replaced. The village sign on Peasehall Road is still missing and the parish is waiting for Highways to replace it.

(b) Adaptable Dogs has requested the use of the Village Hall Park for dog training for additional lessons. The Parish Council decided that, whilst not wishing to ban dogs from the area, organised lessons were not compatible with a children's play area. So this request will be refused via the Village Hall committee.

(c) The Clerk asked whether the Defibrillator had been serviced since installation and the batteries changed or checked. **Action: -JMC to check**

There being no further business the Chairman closed the meeting at 20:50.

13/5/19
PSC