

**MINUTES OF THE BRUISYARD PARISH COUNCIL MEETING HELD ON MONDAY 9TH
SEPTEMBER 2019 AT 7.30 PM IN THE BRUISYARD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr Paul Church (Chair)
Cllr Anne Smith
Cllr Thelma Barham
Cllr John McKee
Cllr Stephen Burroughes
Cllr Chris Smith

Apologies for absence:

Cllr Jacqui Grimwood
Cllr Maurice Cook

Also in Attendance:

Maureen Philpot (Clerk)
1 Member of the Public

2. To receive declarations of interest and to consider requests for dispensations

None received

3. Finance

a) To note the current financial position

| | |
|--|--------------------------|
| Barclays Premium Business Account | £484.64 |
| Barclays Community Account | £3,779.57 |
| Barclays Village Hall Account | £12,278.28 |
| Village Hall Cash Box | £140.50 |
| Total funds | <u>£16,682.99</u> |

b) Update on RFO's debit Card

Cllr Anne Smith reported that the new debit card has arrived.

She also stated that Mr David Smith has been paying for the website and domain name and that in future the payments will be paid for with the debit card.

Cllr Anne Smith reported that the bank statements are always a month behind so she will look to go online and print out the current statement.

c) Cheques to be signed

There were 5 cheques to be signed and a direct debit to be paid. (Details at end of report - Appendix 1)

4. Public Forum

a) No comments from the member of the public.

b) To receive a report from Cllr Stephen Burroughes (previously circulated)

Cllr Stephen Burroughes highlighted a few points from his report. He said that the Council are looking to help parish councils go digital so that meetings could be held as a conference call and all business will be online, therefore going paper free. He was pleased to announce that exam results have improved but there is still room for improvement. He also reported that take up on the MMR vaccinations is up which is positive. East Suffolk Council would like smaller parishes to report HGVs going through rural village (particularly persistent offenders) to them or to the haulage companies.

Cllr John McKee wanted to know if there could be funding for a new water softener for the Village Hall. This will cost in the region of £1,200. Cllr Stephen Burroughes replied that if a quote is sent to him he will reply through the clerk.

The swings that were on the Rendham Road play area need to be refurbished and also matting to be placed on their new site. Cllr Burroughes suggested that a quote be sent to Cllr Maurice Cook for this work.

Cllr John McKee said that the verges on country roads are being cut less every year. The Chair stated that the verges on Rendham Road needed cutting as they were becoming dangerous and when he rang Highways about this matter they said that the verges didn't need cutting.



Cllr Stephen Burroughes commented that Adult Social Care comes very high on Council spending and unfortunately verge cutting comes very low on the scale.

Cllr Paul Church thanked Cllr Burroughes for his report and for attending the meeting.

5. Minutes of the previous meeting

a) The minutes of the Parish Council meeting held on 8th July 2019 (copies of which were previously circulated) were proposed by Cllr John McKee and seconded by Cllr Thelma Barham and approved as a true and accurate record and signed by the Chair.

b) No matters arising.

6. Village Hall Committee Report

Cllr John McKee said that Crib starts this week and that the bar will be open on a Tuesday from this week. The Village Hall has had three enquiries for weddings and that new tablecloths had been purchased. He also said the Village Hall is currently in a good financial state.

7. New Insurance Cover

The Clerk is waiting for the new quote to arrive and this will then be reviewed.

8. To discuss the Rendham Road Play area

Cllr Paul Church said that the swings have been removed for refurbishment which will cost in the region of £100. Cllr Anne Smith reported that she has got a quote from Preludic to install the swings. The council agreed that it would be nice to have them match the current swings. The swings also need new modern seats.

9. To review the condition of Village Assets

Cllr John McKee said that it is becoming increasingly difficult for pins to go into the noticeboard. Cllr Anne Smith has written to East Suffolk Council to give notice on the lease of the land on Rendham Road, otherwise all assets are in good condition. (An updated asset risk document will be presented at the next meeting)

10. Correspondence

The Clerk reported that there has been no relevant correspondence.

11. Questions to the Chair

Cllr John McKee said that the Heritage Housing Association House No. 2 constantly has stones falling onto the footpath and two people have been slightly injured. The resident does not want to talk to anyone about this matter. It was also stated that people are parking on passing places overnight and this could be dangerous.

12. The next Parish Council meeting

The next Parish Council meeting will be on Monday 11th November 2019 at 7.30 pm in the Village Hall.

The Chairman closed the meeting at 8.30 pm

Maureen Philpot (Clerk)
clerk@bruisyard.com

BRUISYARD PARISH COUNCIL**Summary Receipts and Payments Account****For the 19-20 year up to 7 Sept 2019**

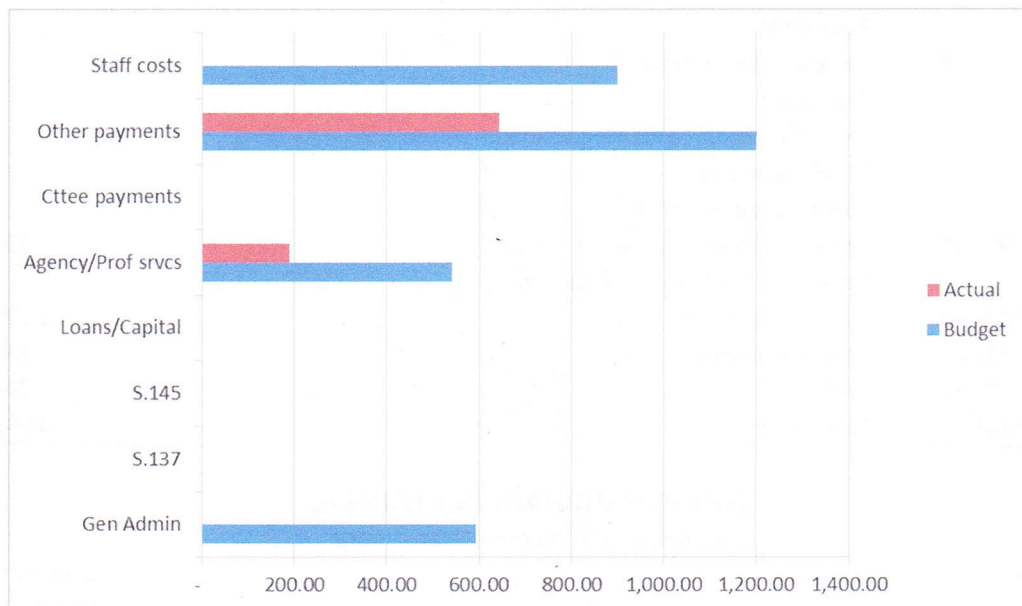
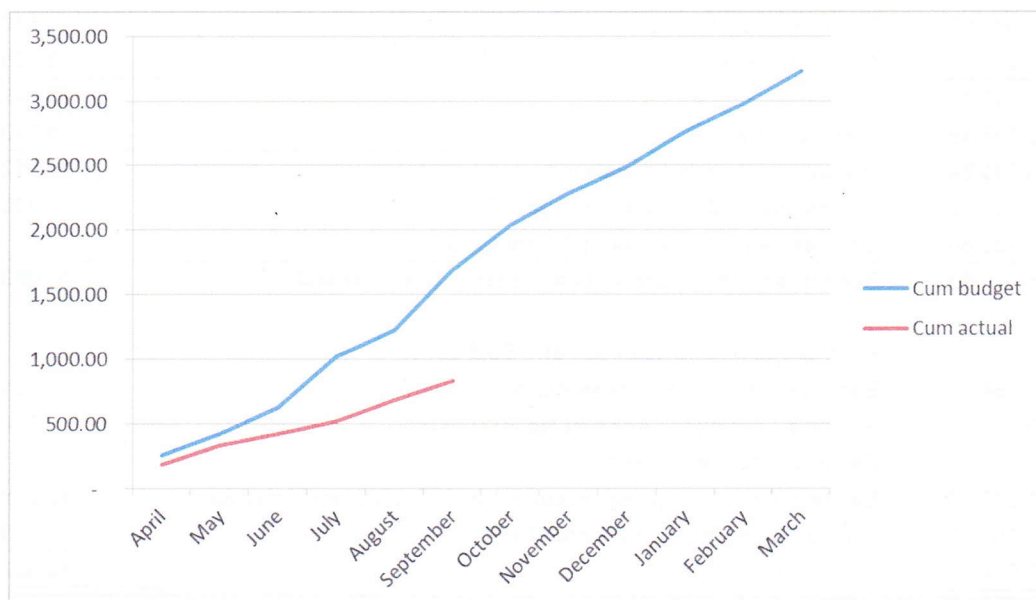
| <i>(Last)</i> | | <i>(Current)</i> |
|------------------------|---|----------------------|
| <i>Year ended</i> | | <i>To date</i> |
| <i>31st March 2019</i> | | <i>7th Sept 2019</i> |
| £ | | £ |
| | Receipts | |
| 2,900.00 | Precept | 1,450.00 |
| - | Agency Services/CFM | - |
| - | Loans/Capital Receipts | - |
| - | Grants | - |
| - | Village Hall grants | - |
| 8,315.64 | Other Receipts | 4,063.64 |
| 676.81 | VAT | 596.32 |
| <u>11,892.45</u> | Total Receipts | <u>6,109.96</u> |
| | Payments | |
| 252.56 | General Administration | - |
| 300.00 | Staff costs | - |
| - | S.137 Payments (excluding grants to Village Hall) | - |
| - | S.145 Payments | - |
| - | Loans/Capital spending | - |
| 902.17 | Agency/Professional Services | 324.75 |
| - | Parish Council Committee payments | - |
| 6,644.60 | Village Hall running costs | 2,939.29 |
| 1,707.83 | Other Payments | 534.00 |
| 599.32 | VAT | 294.97 |
| <u>10,406.48</u> | Total Payments | <u>4,093.01</u> |

BRUISYARD PARISH COUNCIL**Receipts and Payments Summary**

| <i>(Last)</i> | | <i>(Current)</i> |
|------------------------|---|----------------------|
| <i>Year ended</i> | | <i>To date</i> |
| <i>31st March 2019</i> | | <i>7th Sept 2019</i> |
| £ | | £ |
| 13,049.67 | Balance brought forward | 14,535.64 |
| <u>11,892.45</u> | Add Total Receipts | <u>6,109.96</u> |
| 24,942.12 | | 20,645.60 |
| <u>10,406.48</u> | Less Total Payments | <u>4,093.01</u> |
| 14,535.64 | Net bank and cash box balance | 16,552.59 |
| 283.32 | Unpresented PC cheques at 7 Sept 2019 | 130.40 |
| 185.86 | Unpresented VH cheques at 7 Sept 2019 | - |
| <u>15,004.82</u> | Reconciled to bank accounts and cash box at year end | <u>16,682.99</u> |
| | Bank accounts and cash box at 7 Sept 2019: | |
| 484.16 | Barclays Premium Business Account No.40779474 | 484.64 |
| 2,991.79 | Barclays Community Account No.70212008 | 3,779.57 |
| - | Parish Council petty cash | - |
| 11,377.17 | Barclays Bank Village Hall account No. 23713326 (restricted fund) | 12,278.28 |
| 151.70 | Village Hall cash box (restricted fund) | 140.50 |
| <u>15,004.82</u> | | <u>16,682.99</u> |

Bruisyard Parish Council Precept - Budget vs Expenditure 2019-20 (1 Apr to 7 Sep 2019)

| ACTUAL inc VAT | | | | | | | | | |
|----------------|-----------|-------|-------|---------------|------------------|----------------|----------------|-------------|--------|
| Month | Gen Admin | S.137 | S.145 | Loans/Capital | Agency/Prof srvc | Cttee payments | Other Payments | Staff costs | Total |
| April | - | - | - | - | 135.52 | - | 48.00 | - | 183.52 |
| May | - | - | - | - | - | - | 144.00 | - | 144.00 |
| June | - | - | - | - | - | - | 96.00 | - | 96.00 |
| July | - | - | - | - | - | - | 96.00 | - | 96.00 |
| August | - | - | - | - | - | - | 162.00 | - | 162.00 |
| September | - | - | - | - | 54.40 | - | 96.00 | - | 150.40 |
| October | - | - | - | - | - | - | - | - | - |
| November | - | - | - | - | - | - | - | - | - |
| December | - | - | - | - | - | - | - | - | - |
| January | - | - | - | - | - | - | - | - | - |
| February | - | - | - | - | - | - | - | - | - |
| March | - | - | - | - | - | - | - | - | - |
| Totals | - | - | - | - | 189.92 | - | 642.00 | - | 831.92 |

Actual spend to date vs annual budget by categoryCumulative actual spend to date vs budget

BRUISYARD PARISH COUNCIL TRANSACTIONS 8 July - 9 September 2019

Payments

| | |
|-----------------------------------|---------|
| 17/ 7/19. Kindlewood. | £96.00 |
| 22/07/19. Bruisyard Village Hall. | £303.70 |
| 21/08/19. Kindlewood. | £162.00 |
| 2/09/19. East Suffolk Council. | £54.40 |
| 9/09/19. ICO, direct debit. | £35.00 |
| 9/09/19. Kindlewood. | £96.00 |

Credits

| | |
|----------------------------------|--------|
| 9/09/19. Norse. | £20 |
| 9/09/19. Eastern Power Networks. | £32.68 |

