

Minutes of the BRUISYARD PARISH COUNCIL MEETING held on Tuesday 16th November 2004, at 7.30pm in the Vestry, St Peter's Church, Bruisyard.

Present: The Clerk, Mr Peter Robinson (Chair), Mr Jeremy Holland-Howes, Mrs Margaret West, Mrs Shirley Smith and Mrs Jan Donegan.

AGENDA.

1) Apologies for absence:- Mrs Eleanor Berwick, Mr Oliver Hitchcock and District Councillor Colin Hart sent their apologies.

2) Minutes of the last meetings:- The minutes of the meeting held on 28th September had already been circulated and read. Mrs Margaret West proposed that the minutes be accepted and Mrs Shirley Smith seconded this proposal. All were in favour.

3) Matters arising:- There were no matters arising from the minutes of the last meeting.

4) Village Plan:- Mr Peter Robinson and Mrs Anne Smith attended a workshop on 6th November, arranged by Suffolk Acre, about carrying out a parish plan. Bruisyard was at a much later stage than the other parishes, having developed the questionnaire, which was ready for distribution. The major area the questionnaire had not covered was access to health provision, this was rectified and the questionnaires have been distributed to each house in the village.

5) Financial Matters:- a) A list of materials for the fabrication of the village sign and the receipts to cover them were presented to the Council by Mrs Anne Smith, for payment. Mrs Margaret West proposed that a payment of £124.61 be made to cover her expenses. Mrs Jan Donegan seconded this proposal and all were in favour and a cheque was duly written and signed.

b) Mrs Margaret West proposed a payment for the last grass cutting for 2004 be made to CDC Blowers Contracting when the account is presented. Mr Peter Robinson seconded this proposal and all were in favour.

c) Mr Peter Robinson had received a quote of £150 plus VAT from Mr Tim Kindred of High House Farm, Cransford, to clear out the ditch in the Park. All were in favour of accepting this quote and to instruct Mr Kindred to carry out the work at his earliest convenience. Mrs Shirley Smith proposed payment for the work carried out by Mr Tim Kindred should be made when the invoice is received. Mrs Jan Donegan seconded this proposal and all were in favour.

d) The Council have received a letter of thanks from the Leiston, Saxmundham and District CAB for the grant of £15.

e) Mr RJ Steward has sent the Council an invoice for £37.60 for cutting the hedges at the Parish Park. Mrs Margaret West proposed that a cheque be issued to cover this work. Mr Jeremy Holland-Howes seconded this proposal and all were in favour. A cheque was duly written and signed.

f) Suffolk Coastal District Council have sent the Council an invoice for £32.89 for the annual licence charge for the use of land at Rendham Road as a play area. Mr Jeremy Holland-Howes proposed that a cheque be issued to cover this. Mr Peter Robinson seconded this proposal and all were in favour. A cheque was duly written and signed.

g) The Clerk made a request for petty cash. Mr Peter Robinson proposed that a cash payment of £30 be made, as this will cover the printing costs of carrying out the parish plan. Mrs Shirley Smith seconded this proposal and all were in favour. A cheque was duly written for cash and signed.

h) Playground Management Ltd sent the Council an invoice for £69.33 for the safety inspection of the swing area and Park. A cheque was written and signed on 25th October to cover this work. Mrs Jan Donegan proposed that this was in order and Mrs Margaret West Seconded this proposal. All were in favour.

6) Budget and Precept for 2005/2006:- The Clerk presented the members with a budget for the next financial year which showed that the present level of precept would not cover the Council's expenditure as it is anticipated the insurance premium and SALC subscriptions will rise for 2005/2006. Mr Peter Robinson proposed that the precept should be set at £1000 for 2005/2006; this amounts to a 7% rise. Mrs Shirley Smith seconded this proposal and all were in favour.

7) Planning Matters:- An application to extend Hill Top Farmhouse has been considered by the planning committee and a response made to the District Council. It has been brought to the attention of members that the development of Unit 3 of the Winery, on Church Road, may not have followed the approved plans in the following ways:- there is a steep stairway in front of the sitting room window leading to a minstrel gallery which is not on the plans and due to the position of a bathroom being altered a window facing onto the road has frosted glass. The clerk re-examined the plans for the development and noted many other changes, including the position of the front door and making the unit into a 4 bedroom house instead of a 3 bedroom house. The Clerk will write a letter to the planning department to ascertain whether these changes had been sanctioned in writing.

8) Highway Matters:- The hedge to the White House, Badingham has been cut back. Mrs Eleanor Berwick has rung Mr Thompson to thank him on behalf of the Council. The Highway Department will dig out the ditch on the roadside of the Park

9) Parish Park:- The safety inspection report has pointed out a number of hazards:- there is a missing section of hedge on the north side close to the road junction – this will be fenced off immediately and hedging plants replaced in autumn 2005. A sign to warn park users about the water hazard and a sign to forbid kite flying are also necessary – Mrs Margaret West will obtain a quote to include both warnings and incorporate existing sign on the gate.

10) Village Sign:- The sign has now been painted and Mr Peter Robinson will arrange with Mrs Anne Smith to fix the sign into the existing frame. Mr Dave Barham has offered to help Mr Peter Robinson to erect the sign onto its post in time for the unveiling ceremony. The Chairman suggested Sunday 2nd January 2005 as a suitable date for the unveiling, to celebrate the New Year. Mrs Margaret West will ask Mr John Barham to unveil the sign as the oldest member of the community. The Clerk will contact the Reverend Jonathan Olanczuk for a convenient time for him to attend the ceremony and ask him to make a blessing. An invitation to the residents of Bruisyard to attend the ceremony will be put into the parish newsletter.

11) Dates of Next Meeting:- The date for the next meeting was fixed for 18th January 2005.

12) Any Other Business:- Suffolk Coastal District Council has issued, to the Council, an anti-social behaviour reporting form. Any information on the form will be sent to the Anti-Social Behaviour Co-ordinator and kept on file for 12 months.

A group in Rendham has expressed a wish for a community shop to cover Bruisyard, Cransford, Great Glemham, Rendham and Sweffling. All those interested in such a shop have been invited to a meeting in Rendham Village Hall on Thursday 13th January at 7:15. A flier advertising this meeting will be issued to every household in the village. There being no further business the Chairman closed the meeting at 8:50 pm. The PCC were thanked for the use of the vestry for the meeting.