

MINUTES OF THE BRUISYARD PARISH COUNCIL HELD ON 13TH JULY 2020 AT 7.30 PM IN BRUISYARD VILLAGE HALL

1.Attendance and Apologies

Attendees:

Cllr Paul Church (Chair)
Cllr Anne Smith
Cllr Thelma Barham
Cllr John McKee
Cllr Chris Smith

Apologies for absence:

Cllr Stephen Burroughes
Cllr Maurice Cook

Also in Attendance:

Maureen Philpot (Clerk)
3 Members of the Public

2.To receive declarations of interest and to consider requests for dispensations

None received.

3.Finance

a) Review quarterly budget versus actual expenditure

Cllr Anne Smith (RFO) stated that the budget is on target.

b) Approve quarterly bank reconciliation

Cllr Anne Smith reported that all okay.

c) Cheques signed and to be signed

d) Opening of Amazon Account.

The RFO reported that Bruisyard Parish Council had opened an Amazon Business Account because this way the Council can get a VAT receipt.

e) Audit Report

Cllr Anne Smith reported that the internal audit report was back and apart from a couple of comments all was well.

Please see Finance details at end of report.

The Finances were proposed by Cllr Paul Church and seconded by Cllr John McKee.

All in agreement.

4.Public Forum

There were no comments.

a) To receive a report from Cllr Stephen Burroughes (previously circulated)

b) To receive a report from Cllr Maurice Cook (previously circulated)

5.Minutes of the previous meeting

a) To approve the minutes of the Council Meeting held on 11th May 2020.

The minutes were approved as a true and accurate record by Cllr Paul Church (Chair)

b) Matters arising.

No matters arising.

6.Village Hall Committee

A meeting had been arranged to follow the Parish Council Meeting.

7.Village Noticeboards

Cllr Paul Church (Chair) had placed the noticeboards in the Village Hall and everyone agreed they were very pleased with them. They will be erected as soon as possible. It was reported that there are 4 keys available.

8.Noise from Military Aircraft

It was reported that military helicopters fly over Bruisyard every day and during the night time. They cause excessive noise. Cllr Anne Smith wrote to the MOD to complain about this matter and was told that they spread out flying in different areas. It was also reported that the MOD were not supposed to fly over villages.

9.Installation of Swings and Noticeboards

Since the original quote for the above, a fence repair has been added and therefore the price to install the swings and noticeboards will be £900. This was agreed by the Parish Council.

10.Opening of the Playground and Village Hall

Cllr Anne Smith has put signs up in the playground in line with government guidelines, she also reported that she has cleaned two pieces of equipment but the swings still need to be done.

11.Correspondence

The Clerk had circulated a letter from EDF Energy regarding the plans for Sizewell C. She gave a memory stick to the Chair which held the documents submitted to the consultation.

12.Questions to the Chair

Cllr Anne Smith reported to the Council that The Bruisyard Village Website is compliant WCAG 21. Cllr Paul Church said that on behalf of Bruisyard Parish Council he would like to thank Cllr Anne Smith (RFO) for the hard work she has put into the Finances on behalf of the Parish Council and also to the Village Hall Committee for their hard work. This was agreed by all.

13.To confirm the date of the next meeting

It was confirmed that the next Bruisyard Parish Council Meeting will be held on Monday 14th September 2020 at 7.30 pm in the Village Hall.

There being no other business the Chair closed the meeting at 8pm.



Maureen Philpot (Clerk)
clerk@bruisyard.com

BRUISYARD PARISH COUNCIL		
<i>(Last)</i>	Summary Receipts and Payments Account	<i>(Current)</i>
<i>Year ended</i>	For the Year up to 10 July 2020	<i>at</i>
<i>31st March 2020</i>		<i>10th July 2020</i>
£	Receipts	£
2,900.00	Precept	1,450.00
-	Agency Services/CFM	-
-	Loans/Capital Receipts	-
2,350.00	Grants	-
1,177.50	Village Hall grants	10,000.00
8,954.59	Other Receipts	246.20
596.32	VAT	1,293.02
15,978.41	Total Receipts	12,989.22
	Payments	
131.89	General Administration	-
950.93	Staff costs	132.08
-	S.137 Payments (excluding grants to Village Hall)	-
-	S.145 Payments	-
-	Loans/Capital spending	-
684.43	Agency/Professional Services	139.57
-	Parish Council Committee payments	-
10,014.34	Village Hall running costs	921.39
2,624.00	Other Payments	1,444.44
1,334.87	VAT	736.83
15,740.46	Total Payments	3,374.31
BRUISYARD PARISH COUNCIL		
Receipts and Payments Summary		
<i>(Last)</i>		<i>(Current)</i>
<i>Year ended</i>		<i>at</i>
<i>31st March 2020</i>		<i>10th July 2020</i>
£		£
14,535.64	Balance brought forward	14,773.59
15,978.41	Add Total Receipts	12,989.22
30,514.05		27,762.81
15,740.46	Less Total Payments	3,374.31
14,773.59	Net bank and cash box balance	24,388.50
271.22	Unpresented PC cheques at 10 July 2020	-
-	Unpresented VH cheques at 10 July 2020	-
15,044.81	Reconciled to bank accounts and cash box at 10th July 2020	24,388.50
	Bank accounts and cash box at 10 July 2020:	
485.05	Barclays Premium Business Account No.40779474	485.18
4,108.13	Barclays Community Account No.70212008	3,199.65
-	Parish Council petty cash	-
10,327.23	Barclays Bank Village Hall account No. 23713326 (restricted fund)	20,579.27
124.40	Village Hall cash box (restricted fund)	124.40
15,044.81		24,388.50

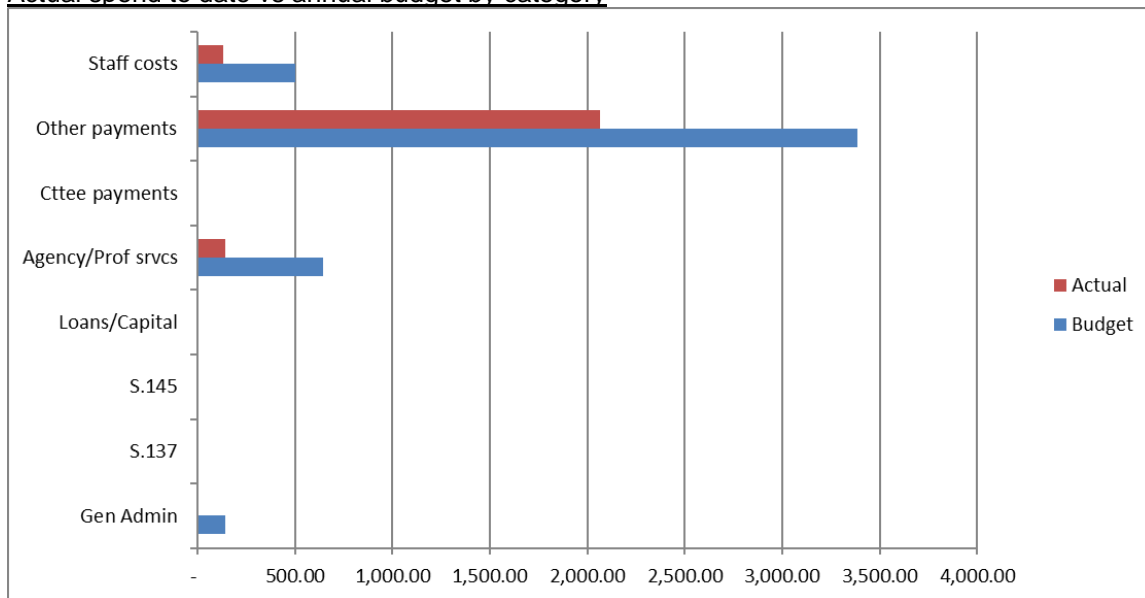
Bank reconciliation at 10 July 2020

Balance per bank statements as at 10 July 2020					
Account	Acct No	£	£		
Barclays PC Community Account	70212008	3,199.65			
Barclays PC Business Premium Account	40779474	485.18			
Barclays VH Current Account	23713326	20,579.27			
Parish Council petty cash		-			
Village Hall cash box		124.40			
				24,388.50	
Less any un-presented cheques at 10 July 2020					
Total Parish Council cheques		-			
Total Village Hall cheques		-			
				-	
Net bank and cash box balances as at 10 July 2020				24,388.50	
<i>The net balances reconcile to the Receipts and Payments account up to 10 July 2020, as follows:</i>					
Total funds at start of year		14,773.59			
Add: Receipts in the year		12,989.22			
Less: Payments in the year		3,374.31			
				24,388.50	

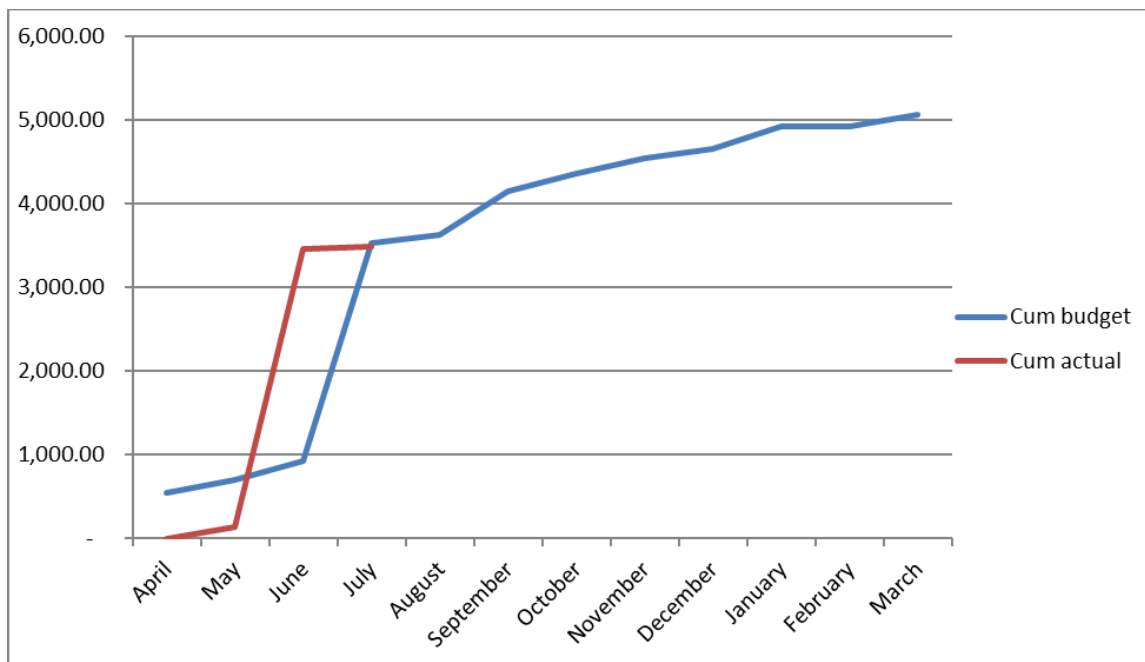
Bruisyard Parish Council Precept - Budget vs Expenditure 2020-21 (1 Apr 2020 to 10 Jul 2020)

ACTUAL EXPENDITURE inc VAT										
Month	Transfer to VH	Gen Admin	S.137	S.145	Loans/Capital	Agency/Prof svcs	Cttee payments	Other Payments	Staff costs	Total
April	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	139.57	-	-	-	139.57
June	1,148.58	-	-	-	-	-	-	2,032.20	132.08	3,312.86
July	-	-	-	-	-	-	-	30.93	-	30.93
August	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-
Totals	1,148.58	-	-	-	-	139.57	-	2,063.13	132.08	3,483.36

Actual spend to date vs annual budget by category



Cumulative actual spend to date vs budget



BRUISYARD PARISH COUNCIL TRANSACTIONS: 11 May to 13 July 2020**Payments**

27/05/20 SALC - Annual fee - £139.57

18/06/20 Balance for notice boards 50%. - £1,668.00 debit card

19/06/20 Grassmatts Ltd safety matting - £364.20 debit card

22/06/20 Bruisyard VH - April - May grass cutting - Kindlewood, £144 + £162 = £306

23/06/20 Bruisyard VH - VAT refund - £842.58

30/06/20 Clerk salary - £132.08

7/07/20 Houseware Ltd - laminating pouches - £11.95

7/07/20 Amazon (taqw) -magnetic push pins - £18.98

11/07/20 Kindlewood - grass cutting - £69.60

Receipts

14/05/20 Tax refund from Clerks salary £70.40

Outstanding liabilities

Paul Enemy for erecting notice boards and refurbished swing.

Expected receipts

Precept: 30 September £1450