

**Minutes of the BRUISYARD PARISH COUNCIL MEETING held on Tuesday 18<sup>th</sup> January 2005, at 7.30pm in the Vestry, St Peter's Church, Bruisyard.**

**Present:** The Clerk, Mr Peter Robinson (Chair), Mrs Eleanor Berwick, Mr Jeremy Holland-Howes, Mrs Margaret West, Mr Oliver Hitchcock and Mrs Shirley Smith.

AGENDA.

**1) Apologies for absence:-** Mrs Jan Donegan, Mr Colin Hart and Pc Kevin Miller sent their apologies

**2) Minutes of the last meetings:-** The minutes of the last meeting had already been circulated and read. Mrs Shirley Smith proposed that the minutes be accepted and Mrs Margaret West seconded this proposal. All were in favour.

**3) Matters arising:-** The Clerk apologised for not letting those unable to attend the last meeting know about the unveiling ceremony and will in future give written notice to absentees of any dates agreed on in the meetings.

**4) Village Plan:-** The questionnaires have been collected from about 80% of households and the data analyzed. A meeting of the steering committee will be held on 8<sup>th</sup> February to study the first draft report. The Chairman suggested the Council have an extra meeting to discuss the final report.

**5) Financial Matters:- a)** Mrs Anne Smith presented a receipt for the gold leaf used for the village sign. Mrs Shirley Smith proposed the payment of £34.29 be made and Mrs Eleanor Berwick seconded the proposal. All were in favour and a cheque was duly written and signed.

**b)** There has been no invoice submitted to the Council for grass cutting.

**c)** Mr Tim Kindred has submitted an invoice for £150 plus VAT for the work done in the Parish Park. This payment was sanctioned at the last meeting and a cheque was duly written for £176.25 and signed

**d)** The Members agreed to support the Disability Advice Service again. Mrs Margaret West proposed that £15 was an appropriate donation. Mrs Shirley Smith seconded this proposal and all agreed. A cheque was duly written and signed.

**e)** Mr Peter Robinson reported that there no expenses incurred for the sign unveiling ceremony. He donated the wine. Cakes and mince pies were donated by Mrs Valerie Farquharson, Mrs Anne Smith and Mrs Janet Robinson.

**f)** Mrs Margaret West had a quote of £35 each from Hudson Signs of Needham Market for the warning signs to go on the Park gates. She thought this was too high, all agreed. Mrs Eleanor Berwick will ask for a quote from Nick Ashwell in Framlingham.

SALC circulated information about a business bank account, which would give the Council an interest rate of 3.75% on its reserves and allow more than three signatories to the cheques. The Clerk will obtain more information about this account ready for the next meeting.

**6 Suffolk on Line:-** The new onesuffolk community portal is now live on the world wide web. Brundish Training Centre, with SALC, are putting together a training package to encouraged parishes to have their own web space through this portal but require further funding. Parishes are being asked to write to their County Councillors requesting them to donate £100 to this project from their locality budget. The Clerk will write to County Councillor Mr Peter Howard to ask him to make the £100 donation from his locality

budget. The trainers will ask for a contribution of £15 for a day's training and a 2 hour follow-up session There will be a £10 contribution towards the web build charge.

**7) Planning Matters:-** a) Hill Top Farm have been granted planning permission for their extension.

b) The Council examined the resubmitted plans for Unit 3 The Winery and agreed to support the changes to the fenestrations and the roofline at the north end of the building. Reservations were expressed about the ladder to the mezzanine area in the sitting room complying with building regulations and a copy of the supporting letter will be sent to the Building Regulations department at SCDC.

c) A series of meetings have been arranged in Suffolk by the East of England Regional Assembly to explain the draft version of the Regional Spatial Strategy for the East of England so parishes can respond to the document. This document will determine the scale and location of development in the area over the next 20 to 30 years. The most convenient meeting for councillors will be held on 7<sup>th</sup> February in the Market Hall, Saxmundham. Mr Peter Robinson agreed to attend this meeting and the Clerk will inform SALC, the organisers, to this effect.

Mrs Eleanor Berwick was concerned whether it was the responsibility of the Council to monitor whether or not a building or development has been constructed according to the agreed plans. It was agreed that only a written complaint about any deviation from the agreed plans would be brought to the attention of the planning authorities

**8) Highway Matters:-** There was concern in the village that again the phones have been cut off because the roadside gullies and ditches have been cleared. This happens once or twice a year. The Clerk will contact the Highways Department to ask if anything can be done to prevent this problem in the future.

**9) Parish Park:-** The ditch has now been cleared out. The spoil from the ditch has been spread onto the adjacent grass and needs to dry out before any debris can be removed, the ground evened out and then reseeded. The Clerk will write to CDC Blowers to apologise for any inconvenience the spoil may cause them and ask them to avoid this area.

Moles are still a problem and need to be monitored before grass cutting starts.

**10) New Village Sign:-** the new village sign has been erected. There was a very good turnout to the ceremony on 2<sup>nd</sup> January when John Barham, who is one of the village's oldest residents, unveiled the sign and this was followed by a blessing from the vicar. Mulled wine, festive cakes and mince pies were served on the Pound.

The Council members gave a vote of thanks to the artist, Mrs Anne Smith who made the sign for them.

**11) Date of the Next Meeting:-** This was fixed for 15<sup>th</sup> March 2005

**12). Any Other Business:-** Age concern have asked for a volunteer to act as a Local Link for them in the community. It was agreed this was a good idea but as there is no community centre or clubs for the elderly in the village it would be difficult to organize. The Clerk will ask Adventure Playgrounds Ltd for a brochure and price list for their play equipment.

There being no further business, the Chairman closed the meeting at 8:30pm and thanked the PCC for the use of the Vestry.