

Minutes of the BRUISYARD PARISH COUNCIL MEETING and AGM held on Tuesday, 12th May 2009, at 7.30pm in the Vestry, St Peter's Church, Bruisyard.

Present: The Clerk, Peter Robinson, Shirley Smith, Margaret West, John McKee and Eleanor Berwick. Pc Mary Thompson also attended.

AGENDA

1) Election of Chairman:- The Chairman asked the members for nominations for Chairman. Eleanor Berwick proposed that Peter Robinson be elected Chairman. Shirley Smith seconded this proposal and all were in favour and Peter Robinson was duly elected. The Chairman asked the members for nominations for Deputy Chairman. Peter Robinson proposed that Eleanor Berwick be elected Deputy Chairman. Margaret West seconded this proposal and all were in favour and Eleanor Berwick was duly elected.

2) Apologies for absence:- there were apologies from Jeremy Holland-Howes and District and County Councillor Colin Hart

3) Minutes of the last meetings:- The minutes of the last meetings had been already circulated and read. Margaret West proposed that the minutes for the meeting held on 17th March 2009 be accepted and Shirley Smith seconded this proposal. All were in favour.

4) Matters arising:- There were no Matters arising

5) Allocating members to serve on subcommittees:- Peter Robinson, Margaret West, Eleanor Berwick and Shirley Smith agreed to sit on the planning committee. Jeremy Holland-Howes would be contacted by the Clerk to confirm that he was willing to continue to serve on the planning committee
Peter Robinson and John McKee agreed to sit on the Village Hall Committee.

6) Election of non Councillor Members to the Village Hall Committee:- Peter Robinson proposed that all existing members be re-elected and Abigail Lee will join them. John McKee seconded this proposal and all agreed

7) Resignation of Oliver Hitchcock and co-option of new councillor:- A letter of resignation has been received from Oliver Hitchcock as he is moving out of the village. Notices of his resignation have been posted up in the village. James Ingmire, Paul Church, Steven Stowe and John Martin have all expressed an interest in being co-opted onto the Council. The Members wished to have more time to talk to the candidates and the decision as to who will be co-opted will be made at a latter date.

8) Report from the Village Hall Committee and use of Hall:- David Smith, secretary of the Village Hall Committee presented the audit for 2008/2009 for the village hall building project. John McKee proposed that the audit be accepted and Margaret West seconded this proposal and all agreed.

9) Planning Matters:- a) Planning permission for the revised scheme on plot 1 Mill Lane has been granted.

10) Unitary Councils for Suffolk:- There has been further consultations concerning the proposals for unitary Councils for Suffolk. The only change in the proposals put forward by the Boundary commission is that Lowestoft should remain as part of a unitary council

in Suffolk. The Clerk consulted on-line with the Members and they agreed to resubmit their previous response to the Boundary Committee supporting the One Suffolk proposal and welcomed the inclusion of Lowestoft. A synopsis of the Boundary Committee's assessment of affordability for the draft proposal of Ipswich and Felixstowe and Rural Suffolk has been received estimating a saving of £23.7m a year after three and a half years to recover the cost of £64.5m to cover the changing. There is no synopsis of the savings for a One Suffolk Unitary Council.

11) Financial Matters:- The PC has £336 in reserve at end of financial year with a promise of a grant of £360 from the locality budget to cover the tree surgery on the oak tree in the Park

a) A bill for £569.24 plus VAT has been received from Essex and Suffolk Water. The size of this bill is due to a leak on the pipe which has been rectified. The Clerk has not been able to negotiate a reduction in the bill as it is classified as a commercial supply. The Consumer Council for water cannot intervene on the Councils behalf as Essex and Suffolk Water have not contravened any rules in there dealing with the Parish Council. The Clerk has contacted Suffolk Acre and an insurance claim will be submitted to insurers to ascertain if the leak is covered by them. Failing this the clerk will negotiate terms with the water company to pay this bill over a period of time.

b) Peter Robinson proposed that the sum of £105 be paid to SALC for the annual subscription for 2009/2010. Margaret West seconded this proposal and all were in favour. A cheque from the Barclays Parish Council account was written and signed for payment.

c) The financial report for 2008/2009 had already been circulated and studied. The value of the items listed in the supporting statement had been increased by 3% to take into account inflation and insurance values. John McKee proposed that the financial report be accepted and Margaret West seconded this proposal. All were in favour. The Chairman and the Clerk signed the statement of accounts in the annual return with the minute reference.

All questions asked in the annual governance statement of the annual return were answered in the affirmative. The Chairman and the Clerk signed this part of the annual return with the minute reference. The accounts and all relevant documents will now be passed onto the internal auditor, Richard Pawle for inspection and the annual return will be sent to the external auditors before the deadline of 27th June 2008.

d) Simmons Builders Ltd has put in an invoice of £28,500 for work carried out to date on the village hall project. This has been certificated by the Architect as correct. Due to cash flow problems it is necessary to pay this invoice in two stages. John McKee proposed £22,000 be paid to Simmons Builders Ltd immediately and £6,500 be paid on 15th May. Eleanor Berwick seconded this proposal and all agreed. Cheques from the Abbey Reserve account were written and signed for payment.

e) Peter Robinson proposed that £961.40 be paid to Suffolk Coastal District Council for the building inspection carried out on the Village hall on 14 April 2009. Margaret West seconded this proposal and all agreed. A cheque from the Abbey Reserve account was written and signed for payment. The VAT of £125.40 will be reclaimed at the earliest possible date.

f) Eleanor Berwick proposed it was in order to have paid the Clerk her salary of £250 for 2008/2009 on 25th March 2009 and Margaret West seconded this proposal. All agreed.

g) Shirley Smith proposed it was in order to have paid Suffolk Acre membership fee of £25 for 2008/2009 on 25th March 2009 and Margaret West seconded this proposal. All agreed.

12) Dates of Parish Council Meetings:- Parish Council meetings will be held on the following dates:- 14th July, 15th September, 17th November, 26th January 2010, 23rd March and the AGM and Parish Meeting on 11 May.

13) Any Other Business:- There have been 3 grass cuts in the Park so far this year. John McKee has strimmed the ditch to deter voles from nesting as required by the planning conditions.

John McKee attended the Coffee Caravan AGM and had thanked them for coming to Bruisyard. He also attended the Alde Community Council meetings and thanked them for their help in securing the Garfield Western grant.

Colin Hart was also thanked for all his support for supporting the planning application and grant applications associated with the village hall project.

John McKee will attend 4 meetings for Tree Wardens in the next year.

Sustainable Communities Act has come into force designed to improve the economic, social or environmental well-being of the area. The well-being power enables local authorities to do anything they consider likely to achieve these aim and they can use it as the power of first resort to take a particular action. The full report will be circulated to the Members.

A request has been received for the foot paths around Bruisyard Hall to be cut.

It was suggested that after the next Parish Meeting, which will be held in the new village hall, refreshments could be served

There being no further business the Chairman closed the meeting at 9:05pm and thanked the PCC for the use of Vestry.

The Chairman asked Pc Mary Thompson to give her report for the year.

There have been 4 reported crimes in the last year. The theft of a trailer, damage to a door and 2 probably related thefts of car jacks and vehicle wheels.

A cold caller was arrested in Badingham as he had no pedlars licence. Pc Thompson gave out 'No Cold Caller' stickers for residents to put on their doors.

Pc Thompson was thanked for attending the meeting.

District and County Councillor Colin Hart sent a brief report which was read out at the Parish Meeting.