

**Minutes of the BRUISYARD PARISH COUNCIL MEETING  
held on Monday 19 January 2015, at 7.30pm in the Bruisyard Village Hall.**

**Present:** John Marten, Peter Robinson, Anne Smith, John McKee, Stephen Stow, Thelma Barham, James Ingmire

**AGENDA**

- 1. Public participation:** None
- 2. Apologies for absence:** None.
- 3. Members' interests:** None.
- 4. Minutes of the last meeting:** The Council has unanimously approved the minutes of the last meeting.
- 5. Matter arising:** Anne Smith reported the outcome of the SCDC planning meeting with regards to the Home Farm. The committee unanimously rejected the planning application.
- 6. Village Hall Committee Report:**

John McKee reported that the after Christmas party went really well and made £540.00. New Year's party went well and made a bit of money. The Village Hall has quite a few bookings for the weekends including August Bank Holiday weekend. Application form for the business rate exemption needs to be filled in and signed and sent off with the copy of the village hall account by the end of the month. The ex-chairman of the Council has back signed the accounts as this should have been done in May 2014. The responsible financial officer also signed them.
- 7. Financial Matters:**
  - a) The Council has looked at the expenditure of 2014-2015 financial year. We have overspent against the budget of £2050.00 by £408.14. This is due to the fact that a computer has been purchased for the Clerk, ditch has been cleaned and we had to pay to SALC and BDO for internal and external audits. However, in 2015-2016 financial year we do not expect to have the same kind of expenditure and even with contingencies budget increased by £100 from previous year we are still expecting to spend under £2500.00. The Council, therefore, agreed not to increase Council Precept and confirm it at £2500.00 for the next year plus BPC's allocation of funding at £130.20.

Anne Smith proposed that financial transactions b) to j) were all in order and Stephen Stow seconded this proposal.

- b) Payment to Parish Clerk of £200.00
- c) Payment to HMRC of £100.00
- d) Payment for SCDC licence £70.00
- e) Payment to John's Garden Services of £160.00
- f) Payment to T McKee of £30.00
- g) Payment to T McKee of £45.00
- h) Payment to John McKee of £25.00
- i) Payment to CAS Ltd of £538.41
- j) Payment to E-ON of 69.03
- k) At the last statement the Parish Council current account held £11942.66, the deposit account held £482.40 and the Village Hall account held £10823.73

**9. Neighbourhood Watch:** Davis Smith tried to set up a separate email but was not able to do it. At the moment all NW emails will need to be sent to [clerk@bruisyard.com](mailto:clerk@bruisyard.com). A request for a volunteer to become Bruisyard's Neighbourhood Watch representative has been put out in the Parish newsletter but no one has volunteered so far.

**10. Park and grass cutting:** we need to get more quotes in. First cut needs to take place in March.

**11. Standing orders and financial regulations:** the Clerk will compare previously adopted standing orders and financial regulation and will report to the Council on the changes. To be adopted at the next Parish Council meeting.

**12. Playarea:** swing has been changed, we have been given a box full of spare parts for the play are from the contractor. The playarea needs a good visual inspection from a council member every other month. We can contact ROSPER to contract them to come and check the play area every year. The Clerk reported that it will cost the Council £108.00 extra a year in insurance premium were we to insure the play area equipment for fire, damage, theft and vandalism. James Ingmire has suggested that we check with Community Action Suffolk what the cost of personal injury insurance would be. The Clerk to report on this at the next meeting.

**13. Date of the next meeting: Monday 9 March at 7.30pm**

**14. Any other business:**

Anne Smith has brought along a spreadsheet that David Smith has created designed to record Village Hall takings on the days various VH lead events take place. This is to comply with SALC and BDO audit recommendations on financial procedures of the Council. The spreadsheet will enable us to record and display all gross sale and expenditure transactions.

Tree branches have come down near James Ingmire house. We need to find out if somebody can come with a truck and trailer to pick it up.

Ditch opposite the church needs to have 3 feet dug out of it.

Bannoeks Lane is full of potholes and is disintegrating completely. Saxmundham office of Highways Agency needs to be contacted.

Better broadband for Suffolk meeting with Jonathan Chown and Peter Ingram from BT will take place on Thursday 22 January. Anne Smith will put a notice in to the parish newsletter.

There being no further business the Chairman closed the meeting at 21.10.