

**Minutes of the BRUISYARD PARISH COUNCIL MEETING  
held on Monday 13 March 2017 at 7.30pm in the Bruisyard Village Hall.**

**Present:** John Marten, Peter Robinson, Anne Smith, Thelma Barham, Paul Church, Stephen Stow, John McKee, the Clerk

**AGENDA**

- 1. Public participation:** None.
- 2. Apologies for absence:** None.
- 3. Declaration of interests by Parish Councillors:** none.
- 4. Minutes of the last meeting:** The Councillors reviewed minutes of the Parish Council meeting that took place on Monday 14 November 2016 and the last meeting that took place on Monday 9 January 2017. John Marten proposed that minutes of the last meeting are accepted as a true record. Peter Robinson seconded the proposal. All were in favour
- 5. Matter arising:** None.
- 6. Village Hall Committee Report:** John McKee has reported that the painting of the outside of the Village Hall has been finished. There are 5 more crib games until the end of the season at the end of April. We are up on bookings with 2 weddings already booked for 2018.

Following concerns from the residents of the village it has been decided that the August Bank Holiday weekend drumming session will have to be cancelled. The whole weekend of this activity was deemed unsuitable for the village. Peter Robinson to email the customer to cancel the booking. One day drumming session can be booked but not more than for two hours as anymore is disruptive to the village.

Peter Robinson reported that as of the day of the Parish Council meeting there is currently £10266.23 in the Village Hall account; £119.00 in the cash box and £4969.34 in the Bruisyard Social Amenities Committee account.

**7. Financial Matters:**

Paul Church proposed that financial transactions a) to d) were all in order and Stephen Stow seconded this proposal.

- a) Payment to Today Type and Design for parish newsletter print made on 09/01/17
- b) Payment to David Smith for Microsoft Mail Online made on 13/03/17
- c) Payment to Scottish Power for utility services of £41.00 made on 15/01/17

- d) Payment to B T McKee for cleaning of £70.00 made on 16/01/17
- e) At the last statement the Parish Council current account held £1923.72, the deposit account held £482.88 and the Village Hall account held £9985.27

**8. Defibrillator training:** Two sessions have been booked for Wednesday 22 March for 3pm and 7pm. There will be attendants from both Sweffling and Rendham Parishes as well as Bruisyard Village Hall. We can only accommodate 10 people per session, therefore, any people that we cannot accommodate will be booked in for the next defibrillator training session on Wednesday 3 May.

**9. Grass Cutting:** Having reviewed quotes from three different grass cutting contractors it has been decided to award the grass cutting contract for 2017 to Kindewood again. Phillip Jay from Kindewood does a fantastic job and we are satisfied with the quality and frequency of the cuts.

**10. Standing orders and financial regulations: adoption of new amendments:**  
The Clerk has reported that SALC has advised the Clerk that there is a need to adopt recent amendments for the current Standing Orders and Financial Regulations adopted in March 2015. Standing Orders point 3L and Financial Regulations points 1.6, 6.4 and 11.1b have been reviewed. Anne Smith proposed that the advisory amendments are adopted by the Parish Council and John Marten seconded the proposal. The Clerk has raised a query with regards to points 6.18 and 6.19 of the Financial Regulations adopted in March 2015. The Clerk needs to clarify with SALC whether those points can be changed to reflect the fact that the pre-paid debit card is not restricted to the Clerk and in fact is being used by authorized members of the Bruisyard Village Hall Committee. The Councillors agreed that amendments to points 6.18 and 6.19 are adopted subject to clarification from SALC.

**11. Date of the Next Meeting:**

Annual Meeting of the Parish – Monday 8 May at 7.00pm  
Annual Meeting of the Council – Monday 8 May at 7.30pm

**12. Any other business:**

Anne Smith reported that Better Broadband for Suffolk meeting is taking place at the Village Hall on 26 April.

Car parking: for the last couple of weeks a car belonging to someone staying in the Field View Cottage keeps parking in front of the housing association houses. There is no sufficient parking in the cottage to park more than 2 cars as at the time there were 2 cars parked in the drive of the cottage and one outside the cottage. When the planning application for the holiday accommodation in the Field View Cottage was submitted the Council raised their concerns that parking arrangements are inadequate. However, the Suffolk Coastal District Council did not take it into consideration when approving the application.

Dog fouling in the village continues. The situation is particularly bad in Mill Lane. We need to make sure that the message asking the dog walkers in the Village to pick up after their dogs is clearly displayed within the newsletter.

The Vicar of St Peter's Church in Bruisyard is retiring this year after 17 years.

Memorial bench is in the process of being made. It will be octagonal shape. Steve will supply most of the wood. Kyle, Paul Church's son, is learning to carve. It would be great if he carved 'Bruisyard Memorial Bench' and we put it on the bench.

Sign on the village hall that says 'Village Hall' needs mending. The outside painter will take it down and Anne will repair it in the spring.

There being no further business the Chairman closed the meeting at 20.45.