

**Minutes of the BRUISYARD PARISH COUNCIL MEETING
held on Monday 9 March 2015, at 7.30pm in the Bruisyard Village Hall.**

Present: John Marten, Peter Robinson, Anne Smith, John McKee, Stephen Stow, Thelma Barham.

AGENDA

- 1. Public participation:** None
- 2. Apologies for absence:** James Ingmire
- 3. Members' interests:** None.
- 4. Minutes of the last meeting:** The Council has unanimously approved the minutes of the last meeting.
- 5. Matter arising:** None.
- 6. Village Hall Committee Report:**
John McKee reported that electricians have done some work. P Lord was paid £162.65 for doing the heat pump at the Village Hall. Anglian Security & Fire have repaired security alarm at the Village Hall at the cost of £132.00. A A Turner emptied septic tank at the cost of £240.00. HPV Shutters repaired the shutter for £92.40.

7. Financial Matters:

Anne Smith proposed that financial transactions a) to i) were all in order and Stephen Stow seconded this proposal.

- a) Payment to A A Turner of £240.00
- b) Payment to T McKee of £35.00
- c) Payment to E-ON of £74.98
- d) Payment to A Smith (Taste of Xmas) of £15.75
- e) Payment to C Roberts (Taste of Xmas) of £49.92
- f) Payment to S Roberts (Taste of Xmas) of £134.44
- g) Payment to P Lord (Utility services) of £162.65
- h) Payment to Anglian Security & Fire of £132.00
- i) Payment to HVP Shutters of £92.40
- j) At the last statement the Parish Council current account held £2806.83, the deposit account held £482.40 and the Village Hall account held £11770.35

The spreadsheets produced by David Smith for recording gross bar takings are good and we need to make sure income and expenditure are recorded accurately

going forward. We can apply for cash card up to the value of £250.00 according to financial regulations. Clerk to talk to SALC and bank to investigate.

- 8. Neighbourhood Watch:** Still no one came forward to take this on. John Marten to let the clerk know the email of the person to contact to change the email.
- 9. Park and grass cutting:** The Council appointed Kindlewood company based in Framlingham to do grass cutting for the Parish Council and the Village Hall. The grass to be cut twice a month from March to October unless we instruct otherwise. The contractor needs to avoid cutting grass on the third Thursday of every month. John Marten to contact Kindlewood to show them where the grass needs to be cut.
- 10. Standing orders and financial regulations:** the Council has discussed standing order and financial regulations in great detail. The Council's amendments have been incorporated. Peter Robinson proposed that both documents are adopted in their current state, John McKee seconded the proposal. Bruisyard Parish Council Standing Orders and Financial Regulations have been adopted with amendments.
- 11. Playarea:** play area is well used and is a success. The insurance for the play equipment carries a significant increase in premium from £211.89 to £386.30. The clerk to investigate whether we can insure just against personal injury and report back to the council.

12. Date of the next meeting:

Annual Meeting of the Parish - 7.00pm
Annual Meeting of the Council - 7.30pm

13. Any other business:

Election papers will be sent out shortly for councillor nominations.

Ditch by the church needs clearing out and Highways Agency need to be contacted to arrange this as it now floods very frequently. The clerk to arrange contact Richard Collen at the Highways Agency.

There being no further business the Chairman closed the meeting at 20.50