

Minutes of the Annual Meeting of the Bruisyard Council held on Monday 11 May 2015 at 7.30pm in the Bruisyard Village Hall

Present: John Marten, Peter Robinson, John McKee, Thelma Barham, Stephen Stow, Anne Smith, the Clerk

Absent: James Ingmire

- 1. Election of Chairman and Vice-Chairman:** It was proposed by Peter Robinson that John Marten carries on as the Chairman of the Council. John McKee seconded this proposal. John Marten proposed that Peter Robinson carries on as the Vice-Chairman and Anne Smith seconded the proposal. All voted in favour. Declaration of Acceptance of the Office was signed and witnessed.
- 2. Public participation:** None
- 3. Apologies for absence:** None.
- 4. Minutes of the last meeting:** The minutes of the last meeting have been circulated and read. The council has agreed to accept minutes for the meeting held on 9 March 2015 as a true record.
- 5. Matter arising:** Grass cutting is going well. Church Lane will be resurfaced this year.
- 6. Allocating members to serve on subcommittees:** Planning Committee and Village Hall committee – all the same members opted to stay on. Bruisyard Young People and Social Amenities Committees – all the same members to stay on.
- 7. Election of non Councillor Members to the Village Hall subcommittee:** Paul Church, Barry Sinclair, Margaret Sinclair, Teresa McKee and Chris Smith will continue to serve on the Village Hall subcommittee.
- 8. Report from the Village Hall Committee:** report was read out at the earlier Meeting of the Parish.
- 9. Financial Matters:**

Anne Smith proposed that financial transactions a) to j) were all in order and Stephen Stow seconded this proposal.

 - a) Payment to SALC of £123.00 for annual subscription
 - b) Payment to CAS of £30 for annual membership
 - c) Payment to Teresa McKee £25.00 for cleaning
 - d) Payment to E-ON of £139.98 for electricity

- e) Payment to E-ON of £82.40 for electricity
- f) Payment to J McKee of £62.36 for insect killer
- g) Payment to Teresa McKee of £75.00 for cleaning
- h) Payment to E-ON of £66.13 for electricity
- i) Payment to Anglian Security & Fire of £144.00 for alarm maintenance
- j) Payment to Teresa McKee of £35.00 for cleaning
- a) At the last statement the Parish Council current account held £4021.93, the deposit account held £482.46 and the Village Hall account held £12085.46
- b) Approval of accounts and annual governance statement:
 These could not be approved as the Clerk have not reconciled the figures and the work is still on going. Once this is done the Clerk will call an extraordinary meeting to approve accounts.

10. Review of land and assets: currently the Parish Council and the Village Hall hold £334,807 worth of assets.

11. Review of current insurance: it has been agreed that we will only include Public Liability Cover for the playground with the maintenance and repair of the equipment to be carried out on an individual basis as and when required. The PL cover till October 2015 will be £18.79. We need to make sure we inspect the Playground regularly for any wear and tear and damage. Anne Smith proposed she has a look every Tuesday when she attends Pilates class. We will also need to carry out regular monthly to every three month inspection and record our findings in a log book. We will also need to have RoSPA inspection every September. We should contact the company that installed the equipment – Proludic – to see if they offer maintenance service.

12. Review of subscription with SALC and CAS: carry on as we are.

13. Adoption of standing orders and financial regulations: those were adopted at the Parish Council meeting on 9 March.

14. Dates of 2014-2015 meetings

Monday 13 July at 7.30pm

Monday 14 September at 7.30pm

Monday 9 November at 7.30pm

Monday 11 January 2015 at 7.30pm

Monday 14 March 2015 at 7.30pm

Monday 9 May 2015: 7.00pm Annual Meeting of the Parish; 7.30pm Annual Meeting of the Council

15. Any other business

We need to build a bench around a tree near the playground with commemorative plaque to Jill Champion. Use carpenter Andy Smith or Paul Rous will speak to his kitchen builders who built his semi-circle kitchen.

There being no further business The Chairman thanked all those present for coming and the meeting closed at 20.20.