

**Minutes of the BRUISYARD PARISH COUNCIL MEETING  
held on Monday 13 July 2015, at 7.30pm in the Bruisyard Village Hall.**

**Present:** John Marten, Peter Robinson, Anne Smith, John McKee, Stephen Stow, Thelma Barham.

**Absent:** James Ingmire

**AGENDA**

- 1. Public participation:** Paul Church mentioned that telephone box in the village needs looked at. It is old, grotty and untidy. We need to contact BT to see what can be done. Clerk to look into it.
- 2. Apologies for absence:** None.
- 3. Declaration of interests by Parish Councillors:** None.
- 4. Minutes of the last meeting:** The Council has unanimously approved the minutes of the last meeting.
- 5. Matter arising:** The Clerk looked into the cost of RoSPA inspection of the playground. RoSPA inspectors will be in Suffolk in September. The Clerk reported that the inspection will cost £65.00. The Clerk will post application form and payment to RoSPA in time for September inspection.
- 6. Village Hall Committee Report:**  
All is going well. Not too many functions on at the moment. Tea & biscuits evening coming up. Pub night and crib league starts in October. Food and drink Italian night went well and made £117.00.
- 7. Financial Matters:**

Stephen Stow proposed that financial transactions a) to o) were all in order and Peter Robinson seconded this proposal.

- a) Payment to Kindewood of £72.00 for grass cutting
- b) Payment to CAS of £18.79 (insurance premium)
- c) Payment to Kindewood of £144.00 for grass cutting
- d) Payment to Parish Clerk of £200.00 wages
- e) Payment to HMRC of £50.00
- f) Payment to SALC of £222.00 for internal audit
- g) Payment to T McKee of £35.00 for cleaning
- h) Payment to Kindewood of £102.00 for grass cutting
- i) Payment to B T McKee of £35.00 for cleaning
- j) Payment to B T McKee of £57.75 for cleaning

- k) Payment to Scottish Power of £66.58 for electricity
- l) Payment to Scottish Power of £66.58 for electricity
- m) Payment to B T McKee of £30.00 for cleaning
- n) Payment to Kindlewood of £252.00 for grass cutting
- o) Payment to A Smith of £14.06 for expenses for Italian Evening
- p) At the last statement the Parish Council current account held £3778.14, the deposit account held £482.52 and the Village Hall account held £13108.83
- q) Clerk reported that SALC have done internal audit and have given us a report containing recommendation of what needs to be done during this financial year to tidy up our accounts. Full report is available from the Parish Clerk.
- r) The Council has looked into the budget position as of July 2015. The Clerk reported that so far we are on target for spending and all costs are as expected. However, the Clerk has brought to Council's attention that the cost of BPC insurance will go up due to the playground equipment being included in the quote which was not budgeted for. Other unbudgeted expenses will include: annual playground inspection fee to RoSPA, inspection will be done in September which will cost £65.00. We will also have to pay £35.00 to Information Commissioner's Office to notify them of our data processing. This is an annual charge. Anne Smith proposed that budget review is accepted as discussed, Stephen Stow has seconded the proposal.

**8. Grass Cutting:** Going well but the Chairman thinks it is a bit too expensive. The council agreed to keep an eye on the number of cuts and the cost. Councillors will need to tell Kindlewood when the grass needs cutting.

**9. Dog Barking:** The Chairman had a phone call about dog barking and sounding distressed at 3 Clare Cottages. It has since been dealt with.

**10. Review of Parish Council assets and asset risk assessment:** The Chairman and the Clerk carried out risk assessment of all council's physical assets including new play area. Risk Assessment is available from the Parish Clerk. Goal posts are broken and have been taken to Wickham Market football club. Village sign needs cleaning. Anne Smith will get to cleaning it when she finds time. It would be great if we could have cork put in to the Village Hall Park notice board. Stephen Stow will see if he can source some cork from Fram DIY and we will reimburse him. One park bench is broken and needs to be repaired.

**11. Neighbourhood watch sign:** sign by Raisling Farm is almost totally covered by overgrown greenery. The Clerk will contact BTS Group to see if they can do it.

**12. Date of the next meeting:**

Monday 14 September at 7.30pm.

**13. Any other business:**

John Marten emailed Stephen Burroughes from SCC regarding some money for new projector for Village Hall but have not heard back. The Clerk will email Stephen to chase up.

Weeds at the bottom of the car park and Village Hall path need tending to. John Marten will take care of it. We need to use something that lasts a long time.

Hedge starting at the gate by the road to the car park gate needs trimming. John McKee will ask Jake Church to do it. It will cost £25.00

Naomi Marten will be doing the village newsletter starting September 2015 when she will take over from Anne Smith. We need to create an email [bruisyardnewssletter@gmail.com](mailto:bruisyardnewssletter@gmail.com) for all news and information to be sent.

Church Road ford ditch will be dug out soon from the ford to the church. All of Church Road will be resurfaced next year.

Roadside verges need to be cut back – the Council will review it at the meeting in September.

There being no further business the Chairman closed the meeting at 21.05.