

**Minutes of the BRUISYARD PARISH COUNCIL MEETING
held on Monday 9 January 2017 at 7.30pm in the Bruisyard Village Hall.**

Present: John Marten, Peter Robinson, Anne Smith, Thelma Barham, Paul Church, Stephen Stow, John McKee, the Clerk

AGENDA

- 1. Public participation:** Shannen Church who is now in charge of putting together a bi-monthly newsletter has requested that the information for the next newsletter is sent to her by 19-20 January.
- 2. Apologies for absence:** None.
- 3. Declaration of interests by Parish Councillors:** none.
- 4. Minutes of the last meeting:** The Councillors have asked the Clerk to make amendments to the minutes of the meeting that took place on Monday 14 November. The minutes will be reviewed and accepted at the next Parish Council meeting.

5. Matter arising:

Bruisyard Hall have asked Suffolk Coastal District Council whether they can adopt the BT phone box and move it onto the grounds of Bruisyard Hall. Telephone box cannot be moved from its current location as it will most certainly need some form of a planning permission. In their reply to Bruisyard Hall SCDC have stated that they encourage Parish Councils to adopt telephone boxes to keep this icon in the parishes. However, Bruisyard Parish Council is adamant that we cannot afford upkeep of the phone box and, therefore, we do not wish to adopt it.

The Council has asked Shannen to include into the newsletter a request to all walkers and dog walkers in the village to pick litter as they go for a walk or walk their dogs.

- 6. Village Hall Committee Report:** John McKee has reported that the painting of the inside of the Village Hall has been done in December. Payment of £1800.00 has been made to both decorators for the work carried out. Art Classes have now finished as there is not enough interest so this revenue stream has now ceased. On the whole the total number of bookings have gone up with two crib teams now meeting every Tuesday evening. A drumming group have been booked for the Bank Holiday weekend in August. The Council agreed that this needs to be monitored, as there were complaints last year because of the constant drumming. The Council will monitor the situation. As of the day of the Parish Council meeting there is currently £9815.00 in the Village Hall account.

7. Financial Matters:

Anne Smith proposed that financial transactions a) to p) were all in order and John McKee seconded this proposal.

- a) Payment to BDO for annual external audit of £156.00 made on 14/11/16
- b) Payment to SCDC for the use of land on Rendham Road of £47.13 made on 14/11/16
- c) Payment to Geoff Rogers for hedge cutting of £112.00 made on 11/12/16
- d) Payment to Kindlewood for grass cutting of £168.00 made on 14/12/16
- e) Payment to Post Office Ltd. For NI contributions of £50.00 made on 09/01/17
- f) Payment to the Parish Clerk for wages of £200.00 made on 09/01/17
- g) Payment to Scottish Power for utility services of £41.00 made on 15/10/16
- h) Payment to B T McKee for cleaning £60.00 made on 25/10/16
- i) Payment to Essex & Suffolk Water for utility services of £41.28 made on 08/11/16
- j) Payment to Scottish Power for utility services of £41.00 made on 15/11/16
- k) Payment to M Wilson (Decorator) for painting the Village Hall of £1200.00 made on 05/12/16
- l) Payment to N Minter (Decorator) for painting the Village Hall £600.00 made on 05/12/16
- m) Payment to A Smith for £36.20 made on 03/12/16
- n) Payment to S Roberts for £207.48 made on 03/12/16
- o) Payment to Kindlewood for £150.00 made on 03/12/16
- p) Payment to Scottish Power for utility services of £41.00 made on 15/12/16
- q) At the last statement the Parish Council current account held £2471.36, the deposit account held £482.88 and the Village Hall account held £9801.33
- r) The Parish Council has discussed the precept for the forthcoming financial year and agreed to ask for a yearly increase of £100.00 making the precept for 2017-2018 financial year £2600.00. This is to cover the anticipated increase in the cost of grass cutting due to the necessity to have extra work carried out in the Village Hall Park.
- s) The Clerk has reported that although we have come over budget on some items such as RoSPA inspection fee and Parish Council insurance from CAS we are under budget overall as we budgeted for the CAS subscription fee and it is now free, we have also budgeted for contingencies but have not had any unexpected expenses as yet.

- 8. BT Payphone:** Bruisyard Hall proposed that they adopt the telephone box and relocate onto the grounds of the Bruisyard Hall. However, the SCDC have emailed to say that this cannot be done as this most likely will require a planning permission and urged the Council to adopt the phone box and keep it in the village. The Council unanimously agreed that the cost of the upkeep of the telephone box will be prohibitive and we are not prepared to bear the costs.

9. Defibrillator: The Clerk, on behalf of the Parish Council, has applied for funding from British Heart Foundation for defibrillator. Under the conditions of funding only two types of defibrillators and storage cabinets are available. They must be unlocked and easily accessible. The British Heart Foundation has approved the application and a number of parcels with all the necessary equipment will be delivered to the Parish Clerk's address in the next month or so. One of the conditions of funding is that we need to hold regular training sessions for at least 10 people at a time. The Council agreed that this will not be an issue as Bruisyard Hall would also like to get involved and train their staff. Plus Sweffling and Rendham villages would like to get involved with the training as well.

10. Date of the next meeting: Monday 13 March 2017

11. Any other business:

John McKee reported that corner of the Bruisyard Road and Low Road floods regularly, there is a drain that needs to be cleaned. Anne Smith has confirmed that she reported this to Suffolk Country Council through highwaysreporting.suffolk.gov.uk and the reply email said that the issue would be dealt within the next 14 weeks. Peter Robinson believes it has already been done. If anyone else wants to report anything to do with the roads, drains, hedges that are the responsibility of the County Council should report it through the above website.

The ditch by the bridge on Low Road, Sweffling by Yew Tree Farm also needs to be cleared up as it is prone to regular flooding.

John McKee reported that someone from SCDC visited the old swings down at Rendham Road and said they will be taking them down. Anne Smith believes the council have to give us 3 months' notice prior to taking them down.

Peter Robinson reported that the cost of printing 60 copies of the newsletter will be £22.00+Vat. Parish Council and Bruisyard Social Amenities Committee will each cover 50% of the cost. Parish Council will pay the full amount and BSAC will reimburse the Parish Council £11.00+Vat.

We need to ask Andy Smith for a quote to do a bench in memory of John Barnham. The budget for this work is £800.00.

Road signs around the village are in quite bad condition, moldy and partially obscured by the overgrown hedges. The SCDC will not send anyone to do it so it is up to the Parish Council to do. We just need someone from the village/Parish Council do it with sugar soap and water. Anne Smith also reported that she will clean the Village Sign once it gets warmer.

Kindlewood, who have been doing the grass cutting, have approached John Marten to enquire whether Parish Council would like them to carry on with grass cutting in

2017. The Clerk to obtain quote from Kindlewood for 16 cuts a year but to include all ditches work and under tree trimming.

John Marten reported that there were two burglaries in the village recently. We should put a notice in the village newsletter asking people to be vigilant.

There are still regular disturbances at 4 Vicarage Cottages. Maria Langois, the resident at 4 Vicarage cottages, has been arrested and released recently. The situation now involves a lot of people and is causing quite a distress in the village.

There being no further business the Chairman closed the meeting at 21.00.