

**Minutes of the BRUISYARD PARISH COUNCIL MEETING and AGM held on Tuesday, 11<sup>th</sup> May 2004, at 7.30 in the Vestry, St Peter's Church, Bruisyard.**

**Present:** The Clerk, Mr Peter Robinson, Mrs Shirley Smith, Mr Jeremy Holland-Howes, Mrs Jan Donegan and Mr Oliver Hitchcock.

**AGENDA**

**1) Election of Chairman:-** The clerk asked the members for nominations for Chairman. Mr Peter Robinson proposed that Mrs Eleanor Berwick be elected Chairman. Mrs Jan Donegan seconded this proposal and all were in agreement and Mrs Eleanor Berwick was duly elected Chairman. The clerk asked the members for nominations for Deputy Chairman. Mrs Shirley Smith proposed that Mr Peter Robinson be elected Deputy Chairman. Mr Jeremy Holland-Howes seconded this proposal and all were in agreement and Mr Peter Robinson was duly elected Deputy Chairman. In the absence of the Chairman the Deputy Chairman took the Chair. Mrs Eleanor Berwick, Mr Peter Robinson, Mrs Margaret West, Mr Jeremy Holland-Howes and Mrs Shirley Smith agreed to sit on the planning sub-committee. Mrs Jan Donegan, Mr Peter Robinson and Mrs Eleanor Berwick agreed to sit on the Village Park sub-committee.

**2) Apologies for absence:-** Mrs Eleanor Berwick, Mrs Margaret West and Mr Peter Howard sent their apologies.

**3) Minutes of the last meetings:-** The minutes of the last meetings had been already circulated and read. Mrs Jan Donegan proposed that the minutes for the meeting held on 30<sup>th</sup> March 2004 be accepted and Mrs Shirley Smith seconded this proposal. All were in favour.

**4) Matters arising:-** Mrs Jan Donegan did not know if the maintenance inspection of the basketball facility had been carried out on 31<sup>st</sup> March as expected. The Clerk would enquire if it has been done.

**5) New Councillor:-** Mr Peter Robinson welcomed Mr Oliver Hitchcock who has been co-opted as the replacement councillor for Mr John Orr

**6) Planning Matters:-** Two applications for planning are being studied by the planning committee at that time. An extension to Oak Cottage, The Street and a revised scheme to Unit 2 Bruisyard Wines Ltd.

**7) Village Hall:-** Mr Peter Robinson has receive more details from Windmill Lodges and showed the members a catalogue with examples of their buildings in. No more work can be done on the project until there is proof for the need for a village hall to serve the community.

**8) Village Sign:-** The clerk informed the members that the sign would be ready to go to the foundry to be cast into aluminium in the next week.

**9) Highway Matters:-** The Highways department have agreed to erecting a bend sign before Victoria Cottage by Bruisyard Woods. Mr Peter Robinson pointed out that it was when vehicles were travelling south to Bruisyard from Badingham that there was a problem of people driving into the ditch. The clerk will contact Highways with this information.

The 30 miles/hr sign by Kissingate Cottages is falling off its post. The Clerk will contact Highways concerning this also.

Mrs Jan Donegan contacted Mr Richard Collins of Highways to ask for improved access to the footbridge by the ford close to the Church, as it was impossible to get a pushchair up to it on the Church side. This work will be carried out shortly.

The footbridge over the Alde River by the Ford is not in good order. This will also be repaired.

**10) Financial Matters:- a)** Allianz Cornhill Insurance – Mrs Shirley Smith proposed that the sum of £236.52 be paid to Allinanz Cornhill Insurance for insurance to cover the Council for 2004/2005. Mrs Jan Donegan seconded this proposal and all were in favour. A cheque was written and signed for payment.

**b)** SALC subscription – There has been a considerable rise in the cost of the SALC subscription this year but most of this is due to VAT, which can be reclaimed, being added for the first time. Mrs Jan Donegan proposed that the sum of £103.40 be paid to SALC for the subscription for 2004/2005. Mrs Shirley Smith seconded this proposal and all were in favour. A cheque was written and signed for payment.

**c)** The council have not subscribed to Suffolk Acre in the past but this year, as the Council is likely to use their services to help with fundraising for the village hall it should be considered. The fee would be £20 per annum. The members deferred this decision until next meeting when it was hoped that all members would be present.

**d)** The Clerk made a request for petty cash. Mr Jeremy Holland-Howes proposed that the sum of £20 be paid to cash. Mr Peter Robinson seconded this proposal and all were in favour. A cheque was written and signed for payment.

**e)** The Council received a letter of thanks from Suffolk Accident Rescue Service for the donation sent to them.

The Clerk had asked the Aldeburgh, Leiston and Saxmundham Volunteer Centre what services they provide. They are a befriending service for those in need of help and arrange, through agencies such as the probation service and volunteers, decorating, gardening, shopping and other services for those people who cannot carry out these jobs themselves. Hospitals contact them to help rearrange furniture for patients on discharge from hospital to enable them to live in their own homes. They run a community car service for people with transport difficulties to take them to the doctors, dentist, etc for a fee of £2 per trip. Mrs Jan Donegan proposed that a donation of £15 be paid to this charity. Mrs Shirley Smith seconded this proposal and all were in favour. A cheque was written and signed for payment.

**11) Parish Park:-** The ditch on the roadside near the small gate has become silted up and causes flooding on the road in wet weather. The Clerk will contact E. Blowers for a quote to clear the ditch. The ditch on the other side of the road running down the side of 1 Rendham Road and feeding into this ditch is also blocked and Mr Robert Rous will be contacted concerning this.

No monies have been accredited to Bruisyard under the play space scheme as yet from the Vineyard redevelopment. Bruisyard will receive a portion of the monies due, with the balance being accredited to Sweffling Sports Group. The clerk will enquire if the Parish Park is classed as a sports area.

**12) Onesuffolk website:-** The Clerk has not been able to find out any information as to how this is progressing. She will try email contact.

**13) Village Plan:-** The 6<sup>th</sup> July 2004 was fixed as a date to hold an open meeting to be held in the vestry to discuss the village plan and elect a steering committee. The chairman

and the Clerk will draft a letter to the village residents and this will be circulated to the members by email for approval.

**14) Dates of Parish Council Meetings:-** The Parish Council would meet at 7:30 p.m. on 20<sup>th</sup> July and the other meetings date will be fixed at the next meeting. The AGM would be held on 17<sup>th</sup> May with the Annual Parish Meeting preceding it.

**15) Any Other Business:-** Mrs Jan Donegan contacted BT concerning the state of the phone box on Rendham Road and they will repaint it and replace the broken glass. There being no further business the Chairman closed the meeting at 9:25 and thanked the PCC for the use of Vestry.