

Minutes of the BRUISYARD PARISH COUNCIL MEETING held on Tuesday 27th July 2004, at 7.30pm in the Vestry, St Peter's Church, Bruisyard.

Present: The Clerk, Mr Peter Robinson (Chair), Mrs Eleanor Berwick, Mr Jeremy Holland-Howes, Mrs Margaret West, Mrs Jan Donegan and Mrs Shirley Smith and Mr Oliver Hitchcock

AGENDA.

- 1) Apologies for absence:-** Pc Miller and District Councillor Colin Hart sent their apologies.

- 2) Minutes of the last meetings:-** The minutes of the meeting held on 11th May had already been circulated and read. Mrs Shirley Smith proposed that the minutes be accepted and Mrs Jan Donegan seconded this proposal. All were in favour. The minutes of the open meeting held on 6th July had also been circulated and Mr Oliver Hitchcock proposed that the minutes be accepted and Mrs Eleanor Berwick seconded this proposal. All were in favour. The minutes of the finance meeting held on 6th July had been circulated and read. Mrs Jan Donegan proposed that the minutes be accepted and Mrs Shirley Smith seconded this proposal. All were in favour.
- 3) Matters arising:-** It was agreed that the open meeting to discuss the Village Plan was very positive

- 4) Election of Vice Chairman:-** Mr Peter Robinson proposed that Mrs Eleanor Berwick be appointed Vice-Chairman. Mrs Margaret West seconded this proposal and all were in favour.

- 5) Financial Matters:-**
 - a) the village sign has been cast and had an acid etched coating on it. Mrs Eleanor Berwick proposed the sum of £528.75 be paid to Art Founders Ltd for the work. Mrs Margaret West seconded this proposal and all were in favour.
 - b) CDC Blowers have not submitted a bill for the last month work.
 - c) There has been a request to advertise in the parish newsletter. The Clerk will ask SALC if there will be any legal comeback on the Council if a company advertising in the newsletter carried out unsatisfactory work. It was agreed in principle that adverts will be accepted at the rate of £5 / month or £45 a year for ½ A5 size advert and £3 a month for ¼ A5.

- 6) Planning Matters:-**
 - 1) The conversion of the stable block to a residential dwelling at Bruisyard Wines has been approved.
 - 2) The revised scheme for unit 2 at Bruisyard Wines Ltd has been approved.
 - 3) The proposal of a two-storey rear extension and single storey front extension to Oak Cottage, The Street, Bruisyard was objected to by the planning committee and permission has been refused by SCDC.
 - 4) A proposal to develop barns at Bruisyard Hall to make holiday accommodation and a function room was supported by the planning committee but they have voiced concern about noise and increased traffic.

- 7) Highway Matters:-** The culvert opposite 1 Rendham Road, flowing into the Park is blocked up. The Clerk will contact CDC Blowers for a quote to dig out the ditch on the north end of the Park to rectify the problem.
The culvert opposite The Clock House is also overflowing and the Clerk for Cransford Parish, Mr Steven Roberts, will deal with this.
The hedge to the White House, Badingham is causing visibility problems on the B1120 again this year. The Clerk will contact Mr David Thompson and ask him to reduce the height of his hedge.

8) Steering committee for Village Plan:- The following people have already volunteered to serve on the steering committee:- Wendy Brown, John McKee, Michelle Gander and James Bassett. Mr Peter Robinson and the Clerk will represent the Parish Council and Mrs Eleanor Berwick will represent the Parochial Church Council.

Paragon Parts have offered the use of their photocopier to the steering committee.

Mr Terry Gander has joinery and building experience and offered his help when needed.

The date for the first steering committee meeting has been arranged for 17th August 2004.

9) Village Sign:- Mr David Barham has offered to help Mr Peter Robinson dismantle the old village sign. The frame will be taken to the foundry to have wholes drilled into it to fix the new plaque in place.

10) Parish Park:- The ditch requires cleaning out and it was agreed to give CDC Blowers the go ahead to do the work.

Mrs Sue Williams has offered to plant a buddleia and a holly tree in the Park. It was agreed the buddleia would be a suitable shrub to plant in the north west corner of the Park and the holly could be planted on the east side. She also offered to put plants by the Rendham Road sign on Bruisyard Street. This was acceptable as long as she was prepared to maintain the plants. Mrs Sue Williams also requested permission to put hanging baskets on the village sign. It was felt this was an inappropriate place for hanging baskets and the Members suggested the village notice board would be a more acceptable siting for the baskets.

The Disability Discrimination Act 1995 comes into force on 1st October 2004. This means that there has to be an assessment of the Council's outdoor play areas against the provisions of DDA. The Clerk will ask SALC if the Council can undertake the assessment or if it has to be done, at a cost, at the same time as Rospa's annual inspection of the play areas.

Suffolk Coastal District Council has confirmed that there is £600 allocated to Bruisyard for the Play Space Scheme. As part of the Village Plan questionnaire there will be a request for suggestions as to what item of play equipment would be favoured.

11) Council members and Clerks Training:- Mr Peter Robinson agreed to attend the planning training day on 25th August 2004 organized by Suffolk Preservation Society. The Clerk will verify that a place on the course is available. The cost of the days training will be £15.

SALC run training courses for Council Members and the Clerk circulated information and dates of the courses to the members. Anybody interested will contact the Clerk.

12) Audit Commission's survey on SCDC:- The members studied the questionnaire but did not complete it as they were unable to recall how much consultation there had been throughout the year and did not want to give a misleading impression.

13) Dates of Meeting:- The date for the next meeting was fixed for 28th September 2004 and further meetings to be held on 16th November, 18th January 2005, 15th March, and the AGM on 10th May 2005 following the Parish Meeting.

14) Any Other Business:- An ambulance had difficulty locating the correct address in the last two months. Mrs Margaret West was asked if she could reissue grid references for every household in the village.

There being no further business the Chairman closed the meeting at 9:00pm and thanked the PCC for the use of the Vestry